**ALEX**

Email: [alex.339208@2freemail.com](mailto:alex.339208@2freemail.com)

**PERSONAL OBJECTIVE**

To respect and willing to work as a team in the company, willing to do all jobs evaluations and participate in all activities in all situations, learn and expertise my work perfectly and write reports to perfect my work required by my client.

**EDUCATION BACKGROUND**

|  |  |  |
| --- | --- | --- |
| **AWARD** | **INSTITUTION** | **YEARS** |
| SECURITY OFFICER | PRIVATE SECURITY  ORGANISATION COMPANY  DEPARTMENT (PSCOD) | 2014- PRESENT |
| DIPLOMA BUSINESS ADMINISTRATION  ADVANCE CERTIFICATE OF EDUCATION | MAKERERE UNIVERSITY BUSINESS SCHOOL  KIGEZI CLEVERLAND HIGH SCHOOL | 2010-2012  2008-2009 |
| DID SOME COMPUTER PROGRAMS | VICTORY COMPUTER TRAINING KAMPALA | 2006-2007 |
| UGANDA CERTIFICATE OF EDUCATION | RWENTOBO HIGH SCHOOL | 2002-2005 |
| PRIMARY LEAVING EXAMINATION | KIZINGA PRIMARY SCHOOL | 1995-2001 |

**WORKING EXPERIENCE**

1. Still working in **“ALJABER COIN SECURITY”** Since 2014 up to date……

**ALJABER COIN SECURITY (January 2014 –Up to date)**

**Job description**

* Protection of People property and information.
* Worked in offices for access control, receiving deliveries and verifications.
* To curry out Evaluation, supervision by Identifying hazardous activities that is, Physical, Biological and manmade hazards to protect and prevent from incidents that may cause accidents.
* Workshops through attendance of annual course renewals to retake basic course and comply with basic security standards.

**Achievements.**

* How to work as a team.
* I learnt and become expertise in all work for quality and perfection.
* Learnt how to treat each client exceptionally well so as to retain them.

● Groomed on how to take on orientations, customer service, how to deal with difficult people.

* Gained experience on emergency responses.
* On job trainings from different characters.

1. **FRAMES AND GIFTS COLLECTIONS AND ACCESSORIES UGANDA**

**Sales and Marketing Department (November 2011-April 2013)**

**Job description**

* Training interns how to go about making sales and market the products.
* Follow up on what products are not getting good marketing or sales.
* Pitch new products to our different clients and customers to enhance sales.
* Giving feedback to management on products and complaints about products.
* Carry out research on new products and the most preferred to boost sales.
* Merchandising and cashier at the time
* Sales on products and curried out promotion.

**Achievements**

* Managed to meet targets on a more timely and consistent basis.
* Groomed an effective and work oriented team of interns.
* Developed consistency in providing a high level of exceptional customer service to all customers.
* Mastered customer care ethics and dynamics.

**Other Responsibilities**

**Job description**

1. Children Development care/ compassion. (CDC UGANDA) 2011

Children moral socially in details (SOCIAL IMMOTIONAL)

Children health team work and

1. Nomad Advertisings Uganda (As post messenger)

Languages Spoken

1. Fluent English.
2. Basic in Arabic.

**Personal Strength**

I am a relentless worker that will pursue an objective to the very end to the best of my ability. I believe in an effective team and complimenting each other’s skills.

**Hobbies**

- Writing both fiction and real time events.

- Reading Articles.

-watching, documentaries, biographies and movies.

-Athletics

-Football

**Skills**

-Computer literacy on some packages.

-security and responses.

-First aid and safety.

-Data management.

Manager

Nomad Advertisements

P.O. Box 29779

**CERTIFICATION**

I the undersigned certify to the best of my knowledge and belief, this curriculum vitae describes my qualifications, experience and myself. I understand that my willful miss-statements described herein may lead to my disqualification or dismissal if given an opportunity to join you.

Signature: …………………… Date: ……………………