**PARVEEN**

Email: parveen.340490@2freemail.com

**Objective:**

To obtain a challenging career industry, to use my inner skills in an organization where I will contribute and improve my knowledge will the latest trends.

**Professional Training:**

Name of the Organization **COACHING CENTRE**

Duration : 20-08-2015 to TILL NOW

**Duties:**

* As per your requirements analyze various factors like faculty, structure ,fee,learning and performance of students in the past year and so, on.
* SRI SAI KRISHNA is exclusively specialized institute for bank exams. It has own research department.
* To Observe trend in the bank exams time to time and incorporative the changes in training and material.
* Thousands of students got trained successfully and selected for banks.
* SRI SAI KRISHNA is one of the leading coaching provides and a contribution with specialized efforts.

**Educational Qualification:**

* **M.com (Pofessional)**

Osmania College affiliated by Rayalaseema University

* **B.com (CA)**

Vasavi Mahila Kalashala

* **Intermediate**

Swami Vivekananda Jr College (for Girls)

* **SSC**

Govt Girls High School

**Technical Skills :**

* **MS-OFFICE,**
* **C**
* **C++,**
* **JAVA,**
* **ORACLE,**
* **HTML,**
* **NOTEPAD,**
* **TALLY**

**Key Skills:**

* Excellent interpersonal and communication skills.
* Ability to learn and work under pressure.
* Confident and good team player.
* Ability to learn quickly and adapt to changing environments and willingness to accept responsibilities.
* Ability to deal effectively with multicultural environment.
* Excellent office organization abilities.
* Numerate and pays attention to detail.
* Able to work under pressure in busy environment.
* Flexible and willing to train to different tasks.
* Enjoy problem solving and giving out information.

**Personal Details:**

Date & Place of Birth : 15th Feb 1993

Nationality : Indian

Religion : Islam

Marital status : Married

Language known : English, Hindi & Telugu