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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| APARNA    PERSONAL DATA:   |  |  |  | | --- | --- | --- | | Age & Date of Birth | : | 22, 11/12/1994 | | Gender | : | Female | | Nationality | : | Indian | | Marital Status | : | Single | | Mother Tongue | : | Malayalam | | Languages | : | English,  Malayalam, Hindi | | Objective :  To work in a reputed organization with a creative and challenging environment using all my knowledge, where I could constantly learn and successfully deliver solutions to problems as a dedicated employee.  Personal:  Organized, dependable and innovative. Detail oriented. Maintains discipline, good work habits, ethical conduct, and a philosophy of life-long learning. Meticulous about the quality of products, documents and the work environment. Works well with others to accomplish goals and foster individual development.    Accomplishments :   * Fluent in English. * Able to work under challenging situations. * Good analytical and managing skills. * Ability to learn things quickly.   Leisure pursuits :   * Listening to Music. * Reading books ,Surfing the net * Interested in sports  Softwares Known :  * AutoCAD (Certified Professional) * Revit Architecture (Certified Professional) * 3Ds max * Primavera * Staad Pro * MS Office |

EDUCATIONAL QUALIFICATION:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course | Institution | Board/University | Grade | Year |
| 10th | Sree Vivekananda Memorial Public School  Aralumoodu, Trivandrum | CBSE | Distinction | 2010 |
| 12th | Saraswathi Vidyalaya,  Vattiyoorkavu, Trivandrum | CBSE | First Class | 2012 |
| B.Tech  (Civil Engineering) | PRS College Of Engineering, Paliyode  Trivandrum | Kerala University | First Class  CGPA-7.63 | 2016 |

#### Career Highlights

**Planners,**

**Trivandrum**

**Designation: Junior Engineer**

**3rd August 2016 – January 31st 2017**

**Junior Engineer**

Under the general guidance and supervision of the Managing Director and in accordance with the set policies and procedures of the Company, completed a series of submission drawings and files. Work for such projects involves

* Construction Planning & Project Management
* AutoCAD, Revit Architecture & 3Ds max drawings and works
* Preparation and estimation of quantities
* Procurement of materials

Training & Workshops :

* Experience from final year project, ‘Designing and Planning of Residential Buildings’
* Industrial visit at Sobha Ltd, Bangalore.
* Workshop on “Design of Bridge” under IBCC India

Key Responsibilities :

* Good reasoning and communication Skills
* Positive attitude towards work and great ability towards result oriented output.
* Good organizational and time management skills.
* Highly organized and used to working to tight deadlines
* Exceptional accuracy and attention to detail, strong MS Office.
* Ability to work in a team environment and on own initiative
* Detailed understanding of risk and internal controls.

Declaration :

I hereby declare that the above information given about me is correct and true to the best of my knowledge.