##

## DEVIKA

## DEVIKA.348934@2freemail.com

***Career Objective***

To get expertise working in a social environment adding value to the organization and to become focused and flexible to achieve my goals.

***Areas of Expertise***

|  |
| --- |
| * Able to Work at fast paced and rapidly changing environment
* Developing and motivating teams to do better
* It literate proficient in MS word ,Excel ,power point outlook
* Comfortable in dealing with Senior managers or Executives
* Developing Business relationships through networking
* Willing and capable of learning and adapting quickly
* Understanding a client’s needs ad issues from a business point of view
* Ability to communicate in a clear and effective manner
* Ability to always maintain self-motivation and be consistently pro-active

***Skills***🞛Customer Service 🞛Team Management 🞛Office procedures🞛Communication 🞛Training 🞛Phone etiquette*Goals And Responsibilities*🞛Conscientiousandtoworksincerely🞛Ensure patient satisfaction, fulfillingservice🞛Observingcodeofconduct🞛Tobepatientandpunctual |

***Professional Experience***

**Mar 2016 - Dec 2016**BharatRuralHospitalandTrainingCentreErnakulam

**Job Description –** Pharmacist

**Sep 2013 - Nov 2015**AbhiramiMedicalsErnakulam

**Job Description –** Pharmacist

**Feb 2012 - Aug 2012**Govt. hospitalErnakulum

**Job Description –** PharmacistTrainee

**Feb 2007 - Jul 2009**NeethiMedicalStoreErnakulum

**Job Description –** SalesAssistant

***Educational Qualification***

* DHA Qualified in October 2016
* D-Pharm (Board examination 2012)
* Plus Two (Board examination 2004)
* SSLC (Govt Of Kerala 2002)

# *Continuing Education Program Attended*

* Lisie Collage of Pharmacy at Ernakulam (11 Jan 2014)
* Govt Medical Collage Kalamassery (28 Aug 2015)

***Professional License***

Registered Pharmacist, Kerala :

***Computing Skills***

* Operating Systems –MS Windows
* MS Office

***Self-Assessment***

Ambitious, Organized, Enthusiastic and a People's Person. Very open minded and optimistic nature that connects with people through team work or one-on-one, Very Good Listener. Able to work with wide variety of individuals and styles.

***Languages Known***

* English, Hindi,Tamil & Malayalam.

***Hobbies***

* Music, Reading & Writing

***Visa Details***

* Visa Type : Visit Visa (Dubai)
* Expiry Date : 9th April 2017

***References***

Can be provided upon request.

***Declaration***

I hereby declare that the above specified details are correct to the best of my knowledge and I am confident that I can serve to the best of my effort.