**CURRICULUM VITAE**

****

**EMMANUEL**

[**EMMANUEL.350392@2freemail.com**](mailto:EMMANUEL.350392@2freemail.com)

**OBJECTIVE**

To join a progressive organization where in my knowledge and skills can be maximized to the highest potential; there by making significant contribution to the company’s vision and objective.

**QUALIFICATIONS**

* Responsible and hardworking, fully dedicated towards team goals.
* Capable of working under extreme pressure**.**
* Has a positive and cheerful attitude to develop good relationship with the customers.
* Goal Oriented.
* Basic Microsoft operations(Word, excel and power point)
* Hardworking and flexible
* Fluent in English
* Over six years of experience in Sales and Customer Service
* Senior Staff in the Department Handled.

**WORK EXPERIENCES**

**COMPANY : LANDMARK GROUP OF COMPANIES**

**LIFESTYLE**

**INCLUSIVE DATE : April 22, 2012 – January 3, 2016 (Mall of the Emirates)**

**January 4, 2016 to January 15, 2017 (Al Wahda Mall)**

**POSITION**  : **Senior SalesRep./Cashier/ Inventory Controller**

**REASON FOR LEAVING**: **Resign**

**DUTIES AND RESPONSIBILITIES:**

* Responsible to manage the store in the absence of the Manager.
* Department in charge, responsible for the implementation of planogram, for sending all the details through mail like Sales Report

stocktransfer and stock allocations.

* Responsible for filing all the documents send to the store and all the reports regarding cash, banking processes and petty cash as well.

**ACHIVEMENT:**

Employee of the Month (December 2013)

Highest Department Budget Achievement (January 2014)

Highest Department Budget Achievement (February 2014)

COMPANY : **STAR APPLIANCE CENTER INC.**

SM Group of Companies.

SM Fairview Quezon City Philippines.

INCLUSIVE DATE : July 22, 2006 –March 20, 2012

POSITION : **Home Appliance Sales Representative / Merchandizer.**

**HAIER BRAND**

COMPANY : **Super Value Inc. SM Group of Companies**

Sm Supermarket Fairview Quezon City Phil.

INCLUSIVE DATE : January 15, 2006 – June 14, 2006

POSITION : **Sales Associate**

**EducationAL ATTAINMENT**

**COLLEGE**

**COURSE: COMPUTER SCIENCE**

**ASSOCIATION:**Asian College of Science and Technology

**PLACE:**ZabarteNovaliches Quezon City, Philippines

**YEAR:** 2001 – 2003

**SECONDARY**

**SCHOOL: SPNHS**

**PLACE:Bulacan, Philippines**

**YEAR: 1997-2000**