Yuhua

[Yuhua.361853@2freemail.com](mailto:Yuhua.361853@2freemail.com)

**PERSONAL SUMMARY**

**I successfully combined studies with work and other commitments showing herself to be self-motivated, organized and capable of working under pressure. I also hold a Bachelor Degree in Science specializing in statistic obtained from the BNU-HKBU United International College (Beijing Normal University – Hong Kong Baptist University). I have a clear, logical mind with a practical approach to problem solving and a drive to see things through to completion. I enjoy working on her own initiative or in a team. In short, I am reliable, trustworthy, hardworking and eager to learn and have a genuine interest in hospitality.**

**Job Experience**

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| - **INHOCO International Hospitality Consulting Group – Research Associate** | **2016** |

* Feasibility and market analysis of 5-star hotel development in the Caribbea
* Feasibility and market analysis of 5-star hotel development in Dubai
* Full market research and economic evaluation for MICE development in Sharjah
* General research, data collection and statistical analysis for numerous projects in Dubai, Sharjah and China
* Pre-opening engagement for 4 and 5 star hotel development property in Dubai

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| - **Holiday Inn Express Dubai Internet City, Dubai – Front Office / Reception** | **2015** |

* Check in the guest and check out,
* Deal with the guest complains.
* Deliver excellent customer service, at all times
* Deal with all enquiries in a professional and courteous manner, in person, on the telephone or via e-mail
* Fulfill all reasonable requests from guests to ensure their comfort, satisfaction and safety
* Provide reports, as required, for housekeepers and management
* Be responsible for evacuation, in cases of emergency, acting as first point of contact for guests and the emergency services

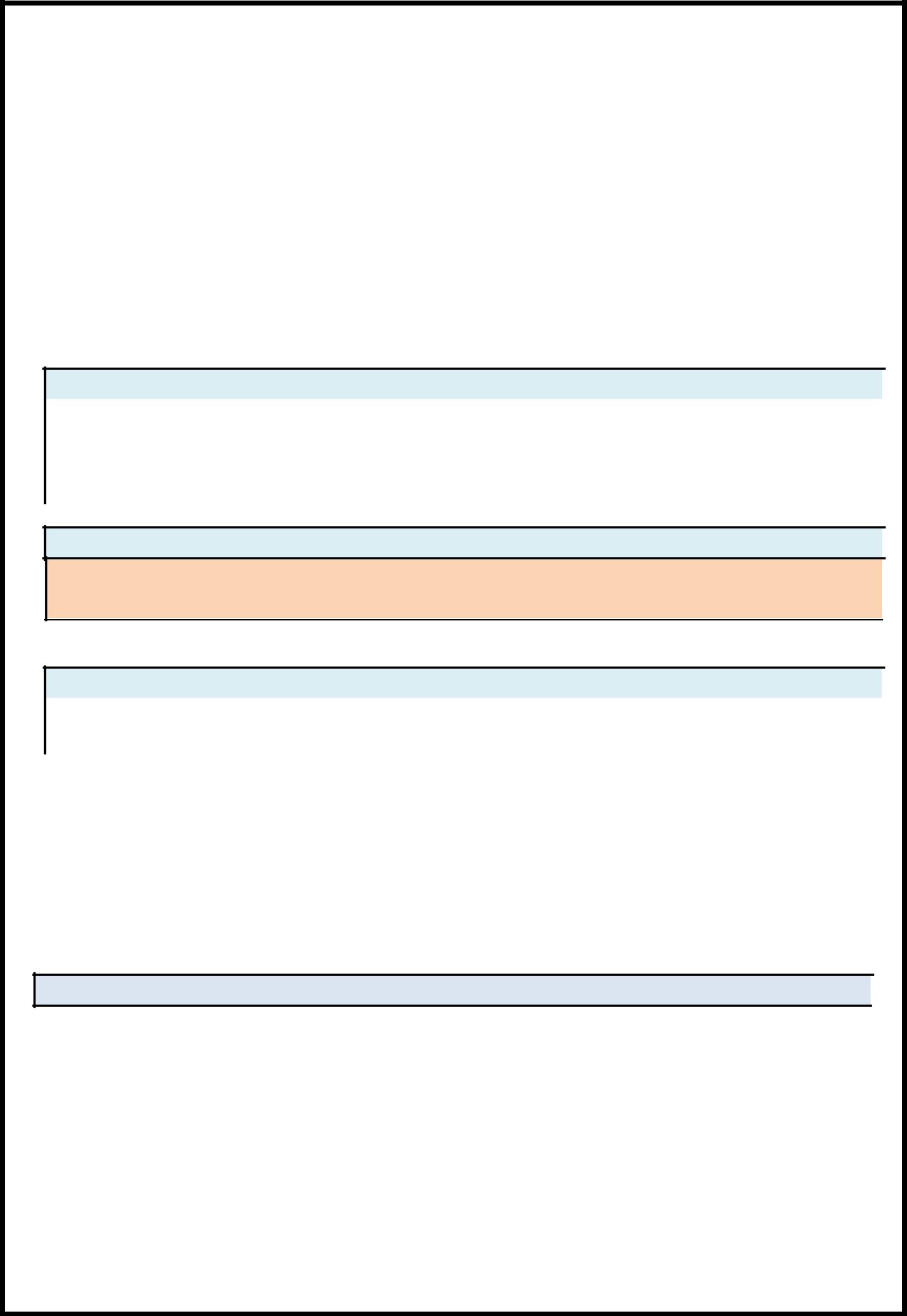
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| - **Junlong Hotel Yunnan, China – Assistant Manager** | **2014** |

* Pre-opening engagement and advisory
* Recruitment & Training
* Marketing promotions
* Building up the relationship with OTAs

- **Auto-beauty & Maintenance Company, Yunnan, China – Assistant Manager** **2014**

* Pre-opening the company
* Recruitment & Training
* Procurement
* Sales & Marketing

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| - **Morey’s Piers, New Jersey, USA. – Sales Executive** | **2013** |

* Sale games to the guest
* Promoted the games in the resort
* Gave instruction to guests of playing games

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| - **Chinese Bureau of Statistics, Yunnan, China – Research Assistant** | **2012** |

* General research
* Data collection
* Statistical analysis

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| - **MassMutual Asia Ltd, Hong Kong – Finance intern** | **2011** |

* Researched features and characteristics of family businesses
* Compared the current business strategies to the competitors
* Designed new financial products for management group to make effective decisions

**Education**

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| --- | --- | --- | --- |
|  | **The Emirates Academy of Hospitality Management** | **Master of Business Administration in** | |
|  | September 2015 - September 2016 | **Hospitality Management** | |
|  | **BNU-HKBU United International College (UIC)** | **Graduated as Bachelor of Science** | |
|  | September 2011 - June 2014 | **(Honours) in Statistics** |  |

**Technical Skills**

**Skilled Opera – Skilled statistics software: SPSS, MATLAB, Minitab, Lingo.**

**Excellent in Microsoft Office Works Suite inclusive of (Excel, Power Point, and Word).**

**Spoken Languages**

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| --- | --- | --- | --- |
|  | **Chinese** | **Native Language** | |
|  | **English** | **Fluent command of spoken and written** |  |

**CERTIFICATES:**

**All the certificates are available on request.**

**REFERENCES:**

**References are available on request.**

**Personal Information**

**Date of birth: 11 – 09 - 1992**

**Nationality: Chinese**

**Marital Status: Single**

**Gender: Female**

**Holding Chinese, Hong Kong and UAE Driving License.**