**RESUME**

**MINAKSHI**

**MINAKSHI.367507@2freemail.com**

### **OBJECTIVE:**

To endeavor to learn and impart quality knowledge of the subject in tandem with growing needs of the Institution, and be able to contribute experience to the benefit of academic development, leading to attainment of excellence in the field of education.

## **WORK PROFILE:**

 Conduction of course information dissemination classes and practicals to the responsible student sections on regular basis in a timely and scheduled structure and the revision of the same.

 Monitoring student response, learning and performances at regular intervals with carefully designed questioning tools and the execution of all norms set by the authorized authority of the Institution.

 Provide all creative and analytical reasonings to the development of Strong ‘ALMA MATAR’.

 Regular interaction with students and counseling to motivate them in a competitive environment, resulting in the comprehensive success.

**EMPLOYMENT HISTORY:**

|  |  |  |
| --- | --- | --- |
| **Institute/ Profile** | **Designation** | **Tenure** |
| **AMITY International School, Vasundhara,GZB.****DAV Public School, Sahibabad.****Vanasthali Public School,****Mayur Vihar Ph 3, N.Delhi.****DAV Pitampura, New Delhi.** **Assumption Convent-Abohar (Punjab).** |  PRT PRT  PRT PRT  Science Teacher | Oct11 to till dateJuly 10 to may11April 08 till March 10..March-06 to August 06Aug 01to march 04 |

# **ACADEMIC ATTAINMENTS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Class** | **Year** | **Board/Univ.** | **Score** | **%age** | **Division** |
| **10th** | **1993** | **C.B.S.E** | **342/500** | **68.4** | **Ist** |
| **12th** | **1995** | **P.S.E.B.** | **258/450** | **57.4** | **2nd** |
| **B.Sc. (Med.)** | **1998** | **P.U. Chd.** | **1323/2000** | **66.1** | **1st** |
| **M.Sc. (Zoology)** | **2000** | **M.D.S. Univ. Ajmer** | **775/1200** | **64.5** | **1st** |
| **B.Ed.** | **2001** | **Univ. Of Kashmir** | **613/900** | **68.1** | **1st** |

# **COMPUTER PROFICIENCY:**

* Six Months Diploma from NIIT: Basic windows knowledge and Internet related communication.

**EXTRAMURAL ENGAGEMENTS:**

* Participated in various cultural activities and Olympiad at school level.
* Participated in athletics and various sports activities at school level.

**KNOWLEDGE PURVIEW**

* Able to incorporate fun games and interactive activities into lessons.
* Intensive knowledge on how to establish good relationships with children.
* Highly skilled in using the various tools to make the teaching interesting and effective .
* Ability to interact with the children effectively so they can learn quickly
* Ability to motivate the children, so that they will consider themselves a special personality
* Capability to cope up with the individuals and problem solving attitude
* Ability to communicate with parents and good organizational skills.

**PERSONAL DETAILS:**

* Date of Birth :26.02 1977
* Marital Status :Married
* Child : 1