RESUME

NAVEEN.

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| --- | --- |
| Personal Data: | |
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| Date of Birth | : 22/09/1995 |
| Gender | : Male |
| Age | : 22 |
| Marital Status | : Unmarried |
| Nationality | : Indian |
| Religion | : Hindu |
| Languages | : English,Hindi, |
| Known | Tamil,Malayalam |
| Visa Type : | Visiting Visa Valid upto March 5th 2018 |

My career goal is to work very hard and strive to achieve to be the best I can be in my career. Jo obtain a career position in a thriving company, working in a safe, friendly, and productive environment, where I can use my skills to the best of my ability.

Academic Record

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| --- | --- | --- | --- | --- |
| EXAM/DEGREE | YEAR | NAME OF INSTITUTION | UNIVERSITY/  BOARD | PERCENTAGE |
| BSC (Hotel Management) | 2017 | Snn Institute of Hotel Management | Madras  University | 75 |
| PLUSTWO | 2014 | Laurel Higher Secondary School | State Board of Tamilnadu | 65.5 |
| SSLC | 2012 | Laurel Higher Secondary School | State Board of Tamilnadu | 67.8 |

* Taj Hotels Resorts and palace The Gateway ,Mangalore (1 year).
* IET-Training completed in Cenney’s Gateway, Salem.

Duties Airad Responsibilities

* Prepared the cooked food based on the organization requirement and ensure the quality of food.
* Make the list of required products and also analyse the products whicjh served most.
* Ensure the expiry date of products and make sure the dispose decaying products and also limit the intake of products which waste is high.
* Overall supervision of kitchen tidiness and work to be it so.
* Food Production (Continental & South Indian)
* Food Quality

Personal Skills

* Strong personal initiative, energy and enthusiasm.
* Able to work independently or as an integral part of a team.
* Resourceful with excellent communication skills, written and verbal.
* Planning and managing own time and efforts to ensure optimum effectiveness.
* Meeting deadlines and targets in a busy environment.
* Highly organized and methodical with an eye for accuracy and detail.



* Microsoft word.
* Microsoft Excel.



I hereby declare that the information furnished above is true to the best of my knowledge.

NAVEEN