**CURRICULUM VITAE**

**HENRY**  
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**Security Supervisor**

**PERSONAL SUMMARY**  
  
An energetic, hardworking security officer who has a proven track record of safeguarding a clients property and assets against acts of theft, fire, flood and vandalism. Able uphold good order on sites whilst working within a company’s procedural guidelines and also ensuring a high quality of service is consistently maintained with optimum efficiency. Currently looking for an appropriate opportunity with a reputable employer who rewards hard work and appreciates ability and loyalty.

**CAREER HISTORY**  
Aladdin Container Company Dubai UAE ( 2 years)

Escorber Security System Lagos Nigeria (5 years)   
**SECURITY SUPERVISOR**      -      
Responsible for being the main point of contact in the event of any emergency or security incidents that occur on site. Working as part of a team via a day and night shift combination.  
Duties:

* Pro-actively ensuring the protection of merchandise, property and assets.
* Creating a safe and comfortable working environment for employees and visitors.
* Patrolling the shopping area for periods of time.
* Directing emergency vehicles and other traffic if a major incident occurs.
* Responding to emergency situations as they arise.
* Accurately reporting all incidents to senior managers.
* Preventing and detecting offences on site.
* Conducting searches of personnel, vehicles and bags etc.
* Producing written reports.
* Arranging the escort of large amounts of money around the site.
* Monitoring and operating CCTV cameras and other recording systems.
* Undertaking investigations into reports of offences.
* Provide escort duties for staff at night.
* Using the correct radio voice procedure.
* Escorting individuals off the premises.
* Liaising with the emergency services, police, ambulance and fire service to resolve issues and maintain security and service.
* Checking and validating business visitor credentials.
* Controlling the entry and exit of vehicles.
* Making sure that no unauthorised personnel enter restricted areas.
* Issuing warnings to owners of illegally parked vehicles.
* Accurately updating administrative records and sheets.

**PROFESSIONAL SKILLS**  
  
Competencies:

* Good observation skills.
* Fully aware of arrest and restraint techniques.
* Aware of health and safety issues.
* Dealing with people politely but in a authoritative manner.
* Possessing a checkable history.
* Computer literate, able to use MS Office and also visitor management systems.

Personal:

* Smart, well groomed and confident.
* Having a professional attitude.
* Possessing a friendly, approachable personality.
* Smart and presentable appearance.
* Willing to work shifts, morning, nights etc.

**Personal Detail:**

* Sex : Male
* Date of Birth : 13-05-1989
* Nationality : Nigeria
* Visa Status : Tourist Visa ( Long Term)
* Marital status : Single
* Language : English

**ACADEMIC QUALIFICATIONS**  
SSCE ( Secondary School Certificate)

OND ( Ordinary National Diploma)