**SURYA**

 **E-mail:** **surya.368851@2freemail.com**

**AREA OF EXPERTISE**

Conductingseminars

Training and development

Tele marketing

Grievance handling

HR Operations

Communication skills

Extensive English Grammar Knowledge

Computer skills (MS-Office)

Blogging

Content Development

Students Guidance and Counseling

**Personality traits**

Creative and optimistic

Exceptional presentation skill

Strong in clarifying doubts

Ability to handle pressure

**CAREER OBJECTIVE**

To obtain a position as English Teacher of a schoolin which strong dedication to the total development of children and a high degree of enthusiasm can be fully utilized.

**WORK HISTORY**

**English Trainer** (Dec.2016 – Mar 2017) University, Tamil Nadu, India.

* Responsible for devising and engaging lessons in English and for providing a healthy culture of activity based learning

**Freelance English Teacher** (Dec 2015 – Nov 2015)School Students, Tamil Nadu, India.

* Developed lesson plans and training aids according to the curriculum**,** taking part in daily collective team based activity and facilitating students with the opportunity to achieve their best

**Soft Skill Trainer** (Dec.2014- Nov. 2015) M.Kumarasamy College of Engineering – Karur.

* Instructed students in English language arts, including writing, reading comprehension, speaking, listening and understanding

**ACADEMICCREDENTIALS**:

* **MBA.** (Master of Business Administration) in Human Resource and Finance (2014-16) with **8.1 CGPA**.from M.Kumarasamy College of Engineering, Karur, Tamil Nadu , India.
* **Bachelor of Education** in Students Guidance and Counseling (2013-14) with **8.2CGPA.** from TNTEU., Chennai.
* **B.A. English with Computer Application**(2010-13**)**with **7.7 CGPA.** from Vivekananda college of Arts and Sciences for women.

**ACCOMPLISHMENTS**

* Published a book on personality development in the year 2012
* University Rank in English grammar and usage.
* Published a paper on “INNOVATIVE METHODS OF TEACHING ENGLISH”
* Published a paper on “INDIAN WRITING IN ENGLISH” in a National level symposium.
* Published a paper on “CORPORATE SOCIAL RESPOSIBILITY” at 10th International seminar on Financial Market – 2015
* Published a paper on “Globalization and Women Empowerment” in February 2017.

**SOCIAL ACTIVITIES**

* Active member and coordinator of “MASS CONTACT EDUCATION PROGRAM ON FOOD SAFETY” organized by Consumer Association and Food Safety and standard authority of India.
* Participated in “GLOBAL SOCIAL WELFARE PROTECTION MOVEMENT”
* Participated in RESEARCH PROGRAM on cyber-crime organized by CYBER SOCIETY OF INDIA.
* Organized seminars on 5S MANAGEMENT to School Students to make them understand the importance of cleanliness

**PERSONALINFORMATION**

Date of Birth : 04.09.1992

Gender : Female

Nationality : Indian

Marital Status : Married

Languages Known : Tamil and English

Visa type : Visit Visa