

**Jishnu**

[**Jishnu.368910@2freemail.com**](mailto:Jishnu.368910@2freemail.com)

**Objective**

To obtain challenging and responsible position in an organization wherein I contribute to the successful growth of an organization using my abilities and knowledge

**Academic Profile**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course** | **School/College** | **Board/University** | **Percentage of** | **Year of passing** |  |
|  |  |  | **marks/GPA** |  |  |
| B.Tech | M.G College |  | 66 |  |  |
| (Computer science | of | CUSAT | 2014 |  |
|  |  |
| & Engineering) | Engineering, |  |  |  |  |
|  |  |  |  |  |
|  | Trivandrum |  |  |  |  |
|  |  |  |  |  |  |
| 12th | Model Boys | Board of Higher |  |  |  |
| Secondary | 65.75 | 2010 |  |
|  | HSS | Examination |  |  |  |
|  | Thycaud |  |  |  |  |
|  |  |  |  |  |  |
| 10th | BNVVHSS | STATE | 80 | 2008 |  |
|  | Thiruvallam |  |  |  |  |
|  |  |  |  |  |  |

**Mini Project**

* College Administration ( Extreme Adminos)

**Paper Presented**

* Cascading Style Sheet 3 (CSS 3)

**Main Project**

* TooGo (Search Engine)

**Experience Summary**

**Executive /HR Assistant**

* Worked as Executive Assistant
* To assist the manager and to do the following activities like placement of advertising and response mails, meeting arrangements, arranging interview schedules, and maintaining records of recruitment and so on.

**Customer support executive/Receptionist**

* As a Customer care executive as well as a Receptionist to deal the customers
* To attend calls and clarify customer doubts and giving proper solutions
* To be care to maintain a good customer relationship

**Sr. Marketing Executive**

* Worked as an Executive / Trainer to teach new comers about software and how to interact with clients.
* Teaching sales and its methods
* Monitoring the Overall performance of teammates.
* As an Executive to promote credit cards and loans
* Experience in Retail field

**Web Developer**

* Worked as Junior web developer at Imrokraft Solutions Technopark
* Created a website for online shopping and maintain its works
* Assist the senior in many projects for creation and validating the forms and UI

**Computer Programming Skills**

* MS Office Package
* Basic knowledge in C++
* PHP Programming
* Knowledge in HTML, CSS3, Ajax, J Query, JavaScript, MySQL

**Extra- Curricular Activities**

* Member of TECHNICAL FEST of MGCE(2013)- "Yugaanthra"
* Participated in University Football, Cricket, Badminton, Volley ball

**Strengths**

* Good organizational skills and co-operation
* Professional dedication, sincerity
* Adaptability
* Energetic and Dedicated

**Hobbies**

* Listening to music
* Playing and watching Cricket and Badminton
* Travelling

**Declaration:**

I Jishnu , hereby declare that the above furnished information is authentic to the best of my knowledge.