**ALLEN**

Email: [allen.369581@2freemail.com](mailto:allen.369581@2freemail.com)

**OBJECTIVE:** To be linked with a well-established institution where I can fully maximize my skills and abilities towards career development.

**WORK HISTORY:**

April 18, 2013 – March 31, 2017 **Bell Attendant / Concierge**

Sofitel Macau at Ponte 16

Rua do Visconde Paco de Arcos, Macau

June 11, 2012 - February 9, 2013 **Sales Representative**

Gaisano Mall Of Davao

J.P. Laurel Avenue, Davao City, 8000

Davao Del Sur

January 11, 2012 – May 2012 **Production Line Worker**

RDL Pharmaceutical Laboratory, Inc.

Philippine-Japan Friendship Highway,

Catitipan, Buhangin, Davao City

September 6, 2011 – January 10, 2012 **Bell Attendant / Room Service**

EmarsWavepool Hotel and Restaurant

Times Beach, MatinaAplaya, Davao City

June10, 2010 – September 2011 **Waiter**

Hybrid Bar

Wheels N’ More Compound, J.P Laurel

Avenue,Obrero, Davao City

October 2009 –April 2010 **Event Security**

Starr Bar

Wheels N’ More Compound, J.P. Laurel

Avenue, Obrero, Davao City

**SKILLS/EXPERTISE:**

* Computer Literate
* Food and Beverage Skills
* Good Communication Skills
* Good Interpersonal Skills
* Flexible
* Attention to Detail
* Teamwork Skills
* Quick to Learn, Keen Learner
* Able to Take On Responsibility
* Excellent Customer Service Skills

**PERSONAL:**

Age 28 years old

Date of Birth November 8, 1988

Place of Birth Davao City

Civil Status Single

Height 5 feet and 10 inches

Weight 83kilograms

**EDUCATIONAL BACKGROUND:**

**Tertiary**

June 2009– March 2011 **Joji Ilagan Career Center Foundation, Inc.**

**College of Business and Tourism**

Gov. Chavez St., Davao City

Course: ***Associate in Hotel and Restaurant Management***

June 2006 – March 2008 **University of Immaculate Conception**

Fr. Selga St., Davao City

Course: ***Bachelor of Science in Information Technology***

**Secondary**

June 2001 - March 2005 **Philippine Nikkei Jin - Kai Int’l School**

Damosa, Lanang, DavaoCity

**Elementary**

June 1995 - March 2001 **Philippine Nikkei Jin - Kai Int’l School**

Damosa, Lanang, Davao City

**ALLEN**

APPLICANT