

**Personal data :**

* Date of birth : March 19,1987
* Nationality : Egyptian
* Marital status : Married

 **Objective :**

Seeking a challenging position where I can extend my capabilities and gain more experience and seeking accompany where I can use my experience and education to help the company meet and surpass its goals.

**Qualification :**

Bachelor social work -higher institute of social work, 2009.

**Work experience :**

* (2009:2011) sales and marketing representative -resort Arabian nights, Cairo branch.
* (2011:2012) sales and marketing executive for Advanced technology company for medical supplies & medical furniture
* (2012:2014) general supervisor and assistant manger Al-Zarwa Company in Doha-Qatar.
* (2014:2015) supervisor for El Safa tourism company.
* (2015:2017) sales and marketing executive for Neyvex Company.

**Duties :**

* Develop and maintain relation relationships with the team through support and marketing of product inquiries , and all general question.
* Provide pricing support to team.
* Create the collection packages, quotation and proposals and support the time ion closing business.
* Approval of plans of team work and the distribution of task.
* Provide monthly report on the results of sales and marketing.
* Follow up the problems and obstacles related to the work of marking and sales and after sales.
* Meeting .

**Courses :**

* Business and Time management.
* Individual psychology collective.
* Microsoft office course
* Adobe photo shop.
* Adobe illustrator.

**Conference and seminars :**

The annual general conference of the Egyptian society for family planning – national conference of the population – simmers of street children – religious seminars – simmers of dangerous of addiction – culture simmers – seminars leadership – human resource seminars.

**Skills :**

Language skills Arabic : mother tongue English : good

Computer skills -excellent user computer task .

 -Excellent user Microsoft office .

 -Good user adobe photo shop & illustrator.

Personal skills -quick learner.

 -active and energetic .

 -ability to work individual or as effective team member .

 Flexibility and ability to mange priorities.

 - ability to working under stress.

 -active communication.

 -leadership skill .

 -creative.

 **** **Mahmoud.369660@2freemail.com**