**Jagadeeswaran**

**Jagadeeswaran.370452@2freemail.com**

**CAREER OBJECTIVE:**

 I wish to work in an environment which encourages and puts up a platform for me to gain more knowledge. To shoulder responsibility with commitment in a leading corporate sector where I can prove my efficiency and utilizing my professional skills.

**PROFILE:**

* Currently associated with **Tata Consultancy Service Ltd** - Working as a Process Associate in F&A (**R2R** & **O2C**) domain.
* 1 years and 9 months of Experience (From October 2015 to June 2017)

 **Roles and Responsibilities:**

 **Team/Job Title: General Accounting & Billing – Junior Accountant & Biller.**

 **Worked 1 year in (R2R) General accounting & now in both (R2R) & (O2C) Billing.**

* Preparing and Posting journal entries like Standard entries, Accrual and prepayment entries and Recurring entries.
* Reviewing cost centers in the weekly basis and takes necessary action for open item.
* Creating WBS (work breakdown structure) elements in SAP in weekly basis for cost and revenue tracking & Creating Contracts like Fund, Normal Billing, Credits etc.
* Preparing Job Cost Reports in the month end and prepare Accrual and Prepayment entry for the projects which has mismatch in the cost bookings.
* After month close analyzing the projects which has mismatch in the cost booking and suggesting necessary changes to be taken to resolve the cost mismatch.
* Preparing reconciliations, identifying open items and preparing action plan for open item for GL accounts after month close & in billing perspective preparing ROH report to take an action for the projects which are all not had a revenue in the particular month.
* Handling multiple different Regions and reporting to finance entity controllers directly as well as Billing & Revenue reports.

**ACADEMIC PROFILE:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Year** | **Institution** | **Percentage** |
| B.com (General) | 2012-2015 | Jaya College of Art and Science, Thiruninravur. | 72% |
| Higher Secondary | 2010 – 2012 | Vijayantha Higher Secondary School, Avadi. | 78 % |
| SSLC | 2009 – 2010 | The Govt High School, Ambattur. | 65 % |

**TECHNICAL SKILLS:**

Hands on experience on the below tools:

|  |  |
| --- | --- |
| **Tools Name** | **Experience (in year & Months)** |
| **SAP** | 1.9 |
| **MS Office** | 4 |
| **T-recs (Reconciliation tool)** | 1.9 |
| **Workbench , BP Portal &Issue Tracker (client tool)** | 1.9 |

**PERSONAL PROFILE:**

 Date of Birth : 17.06.1995

Marital status : Single

 Sex : Male

 Nationality : Indian

 Hobbies : Reading books.

 Languages known : English, Tamil (to speak, Read & Write)

**DECLARATION:**

 I hereby declare that all the information furnished above is true to the best of my knowledge.