# **Alice**

# [**Alice.371405@2freemail.com**](mailto:Alice.371405@2freemail.com)

# |

**EDUCATIONAL VISION**

To work towards achievement of the goals of the school, through the delivery of effective teaching, leading to high quality learning of students in Economics and Business Studies.

**EDUCATIONAL PHILOSOPHY**

Having 11years of progressive experience and accomplishments as Economics and Business Studiesfaculty, I am committed to growth and excellence. I am a dynamic, dedicated and resourceful professional with ability to promote a self learning environment. Istronglysupport the idea of inculcating human values among the young pupils that they need to imbibe and embalm within them. I am also an innovative educationist focusing on high academic performance and high standards of operations. I believe in participative and supportive leadership style in the administration of the school policies, procedures and practices

**Personal Specification**

**Qualifications and Training**

* Pursuing PhD. from RDVV university Jabalpur MP India (thesis to submitted July 2017)
* Bachelor of Education (B.Ed), Premwati college of Education 72% 2012
* Masters in Economics, St. Aloysius College Jabalpur (M.P), (61%) – 2004.
* Masters in Commerce, G.S. College of Commerce & Economics Jabalpur (MP), (62%) - 2001
* Bachelor in Commerce, MKB College of Arts & Commerce College Jabalpur (MP), (72%) 1999.

**Professional Experience**

* Head of Dept.Economics and Business Studies Dept. at GIIS Chinchwad Pune India (Jan 2014-till date)
* Faculty Economics &Vice Principal at Ashoka Hall School Jabalpur MP India (April 2010- June2013)
* Sr. Tax analyst at Deloitte Tax India Pvt. Ltd. Hyderabad from (Nov. 2005 – Dec. 2008)
* Asst. Profession Economics and Accountancy at St. Joseph’s College Hyderabad India from (Nov. 2004 – Oct. 2005)
* Asst. Professor Economics and Accountancy at St. Aloysius College Jabalpur MP India from (July 2003 – Oct. 2004

**Achievements**

* 100 % of the Students Passed with distinction in Economics Grade 10th at AISCE examination in the year 2015 at Global Indian International School
* 100% students passed with distinction in Economics Grade 12th in the year 2016 at AISSCE examination at Global Indian International School
* 100% students passed with distinction in Accountancy Grade 12th in the year 2016 at AISSCE examination at Global Indian International School

**Responsibilities & Duties Handled**

**Establishing goals and expectations**

* Contributed to the development of whole school strategic planning
* Lead the development of subject goals and targets that support the school and learning area goals and targets

**Planning, coordinating and evaluating teaching and the curriculum**

* Contributed to Learning Area curriculum development
* Established and maintain subject review processes
* Developed and overseen curriculum, including courses of study and assessment, in the subject
* Provided instructional leadership and promote active collegial discussion about pedagogy in the subject
* Supported and evaluate quality of teaching in the subject
* Ensured that all staff and students in the subject are working towards the subject goals and targets
* Promoted and lead the quality assurance process in the subject
* Identified teacher professional learning needs and plan to meet them

**Promoting and participating in teacher learning and development**

* Promoted teacher’s professional learning in content, pedagogy and classroom management
* Promoted professional learning of support staff in the subject

**Co-curricular activities**

* Being involved in Extra Curricular Activities to enhance the school experience for learners
* Participated in Residential excursions as required by subject or Grade level
* Undertaking grounds duties as required

**Other projects, duties and responsibilities**

* Establishing effective working relationships with colleagues and parents
* Setting a good example through presentation and personal and professional conduct
* Co-operating with other staff to ensure a sharing and effective usage of resources to the benefit of the school and learners
* Contributing to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school
* Taking part in marketing and liaison activities such as Open Days and events with other schools

**PERSONAL DETAILS**

Languages Known: English, & Hindu

Nationality: Indian

Marital Status: Married

Thanks & Regards

Alice