## C:\Users\NagaSubbaReddy\Downloads\Maheswar Reddy.jpg CURRICULUM VITAE

**MAHESWARA**

**MAHESWARA.372265@2freemail.com**

# CAREER SUMMARY:

* Expert in covering all aspects from start up business, to financial management and company closures
* Proven ability in professional judgment dealing with the disclosure of information in financial reporting.
* Easy going nature and able to coordinate with all departments.

# PROFESSIONAL QUALIFICATION:

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| **COURSE** | **Institute /University** | **Year** |
| CMA-FINAL | Institute of Cost Accountants of India | June 2016 |
| CMA-INTER | Institute of Cost Accountants of India | Dec 2012 |
| CMA – FOUNDATION | Institute of Cost Accountants of India | Dec 2011 |
| CA-FINAL (II Group) | Institute of Chartered Accountants of India | May,2016 |
| CA-FINAL (I Group -2 exemptions) | Institute of Chartered Accountants of India | May,2017 |
| CA-IPCC | Institute of Chartered Accountants of India | Nov,2011 |
| CA-CPT | Institute of Chartered Accountants of India | Dec,2010 |
| B.COM(A&F) | IGNOU | JUNE 2014 |

 **Professional Experience:**

* + Worked in **GCMR & Associates** for a period of two years from July 2015 to June 2017.
	+ Completed three years of Articleship at M/s  **Venkaesh & Ram** Chartered Accountants, Bangalore from March 2012 to March 2015.

# Key works handled and performed are as follows

# Accounting Procedures

* + - Advising Clients Proprietary’s, Partnership Firms and Companies regarding design and implementation of Accounting Systems.
		- Assisting accounting personnel of the clients in application of Accounting Standards.
		- Preparation of Statement of Profit and Loss, Balance Sheets ,Cash Flow Statement provisional and projected financial statements.
		- Complying with the audit procedures and drawing conclusions based on audit evidence.

# Statutory Audit

* + - Compliance with requirement of schedule III of the Companies Act, 2013.
		- Compliance with Accounting Standards.
		- Drafting Audit Reports as per the new reporting requirements of Companies Audit Report Order, 2015 (CARO).
		- Concurrent and Revenue audit of Indian bank branch.
		- Statutory audit of Hotel industry.
		- Worked with Charitable Society audit in VARANASI

#  Internal Audit

* Verification of accounting procedures.
* Preparation of Bank Reconciliation Statement.
* Exposure in preparing special MIS reports and presented before board of directors and chairman.
* Lead, plan, and perform financial and operational audits.
* Checking of Account Payables, Account Receivables and Stock verification.

#  Taxation

* + - Computation of Income Tax liability and filing of returns.
		- Preparation and Filing of TAX Audit Report.
		- Compliance with TDS Provisions and Quarterly Filings of E-TDS Return.
		- Filing of Service Tax and VAT Returns.
		- Preparation and Filing of VAT Audit Reports.
		- GST Migration and Registration

#  Registrations & Compliance Procedures

* + - Company Incorporation, Firm Registration, VAT, Service Tax, Luxury Tax, Professional Tax etc.
		- Compliance with the statutory requirements as like ROC filings

#  Key Knowledge Areas:

* + - Exposure in dealing works related to Scrutiny’s and Appeals
		- Exposure in preparing projected financial Statements.
		- Assisted in giving response to the Government.
		- Compliance with the Notices served to the clients in various matters.
		- Direct assistance to the client in VAT, Service Tax, Luxury Tax and Professional Tax related matters in compliance with the statutory requirements.
		- Knowledge on IFRS and Ind AS

##  COMPUTER PROFICIENCY:

* + - Familiar with MS Excel, MS word, and SAP .
		- Working experience on Tally, VAT, Income Tax & TDS return filing Software’s.

##  Personal Qualities:

* + - Excellent technical skills in Financial Accounting, Auditing, Compliance & Taxation.
		- Good communication (Written & Oral), interpersonal skills and a good team player
		- Ability to work as team leader as well as individually.
		- Self Motivated and Hardworking nature.
		- Adaptable to work environment.
		- Committed to work.

#  Personal Interest:

* + - Playing Cricket, Playing Chess, Reading books and Travelling to new places.

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