**CURRICULAM VITAE**

**MAJEETH**

**MAJEETH.372296@2freemail.com**

 **(Visit Visa Valid Until: 30th, October, 2017)**

**PROFESSIONAL OBJECTIVE**

 Provides extensive support covering all aspects of insurance claims, including direct contact to the appropriate third-party payers for all claims including denied claims. Manages all paid and unpaid claims, appeal claim's related inquiries

**EXPERIENCE SUMMARY**

* Near 2 years of experience in the field of insurance claim processing operations.

**PROFESSIONAL EXPERIENCE**

Company : **ONCOSPARK IND PVT LTD**

Designation : Junior Analyst

Duration : March 2016 to July 2017.

Projects : United healthcare insurance, inland empire health plan

Kaiser.

**RESPONSIBILITIES**

* Review claim forms in detail to ensure that all provided information is complete and accurate.
* Reviewed electronic claims and processes data as required into the claims system, resolved computer generated correct conditions, and determined right payment.
* Review clients’ insurance policies to determine correctness and eligibility.
* Timely follow up on claim and appeal submissions..
* Processed claim forms, adjudicates for provision of deductibles, co-pays, co-insurance maximums and provider settlements.
* Performed audit of randomly selected claims to ensure quality processing.
* Reviewed and made sure that there is no omitted information.
* Obtain necessary documentation from various individuals and groups to provide credence to filed claims.
* Entered claims into computer utilizing knowledge of CPT, ICD-10 codes and medical terminology.
* Always be watchful any major rejections or denials – clearing carrier and ensure Follow-up on pending claims.
* Constantly keep track of both electronic and paper claims.
* Enter information in the company’s internal database for future or further reference.

**EDUCATION QUALIFICATION**

* **Bachelor Degree - B.E ( Aeronautical Engineering )**

Batch : 2011­ ­- 2015

University : Anna University, Chennai.

OGPA : 6.5 out of 10

**ACADEMIC PROJECT**

* **DESIGNING & ANALYSIS OF TURBINE BLADE COOLING**

**PERSONAL DETAILS**

**Date of Birth** : 15/07/1993

**Gender** : Male

**Marital Status**  : Single

**Religion** :Muslim

**Nationality** :Indian

**Languages known** :English & Tamil.

**DECLARATION**

 I hereby declare that the particulars in the curriculum vitae are true and correct to the best of my knowledge and belief.