**ARUN MOHANAN**

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Arun

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| **OBJECTIVE**  |

#### **To work in a dynamic and challenging job environment so that I wouldu be able to significantly contribute to the organization's requirements while continuously enhancing my skill-set**

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| **EDUCATION** |

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| **Graduation**  |
| Completed B.tech in Information Technology at TKM Institiute Of  Technology Karuvelil Kollam (March 2011)  |
| **HSE** |
|  Completed 12th class - Science group Passed out in year – 2007 with **69** Percentage from TKM Higher Secondary School Karicode,Kollam |
| **Schooling** |
|  Completed ICSE - Passed out in year – 2005 with **53** percentage Infant Jesus Higher Secondary School Tangasseri Kollam |

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| **PERSONAL DETAILS**  |

**Date of birth : 15th  December 1989**

**Gender : Male**

**Nationality : Indian**

**Marital status : Single**

**Languages Known : English , Malayalam, Hindi and Tamil**

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| **TECHNICAL SKILL SET** |

**Operating Systems : Windows Server 2003 &2008R2**

 **Windows 7&8 Vista,8.5 and10**

 **Mac OSX. (10.5 and above)**

* ***Certifications: Certified Cisco Certified Network Associate***
* ***Certified Microsoft server administration (MCITP)***
* ***Certified Server administrator (KELTRON Knowledge Services)***

**. Hired as a full-time systems administrator following initial consulting role. Provide Windows administration, network operating center (NOC) administration, LAN/WAN/VPN administration, VMware administration, and intrusion detection and prevention**

**·         Diagnose hardware and software problems and replace defective components Load computer tapes and disks and install software and printer paper or forms.**

**·         Maintain an inventory of parts for emergency repairs.**

**·         Maintain logs related to network functions as well as list of required maintenance and repair records.**

**·         Perform data backups and disaster recovery operations.**

**·         Perform routine network startup and shutdown procedures and maintain control records.**

**·         Installation of OS and required service packages: both open source and proprietary.**

**·         Assist in the operation and maintenance of BT’s LAN/WAN and its services.**

**·         ensuring that all IT equipment complies with industry standards.**

**·         providing training and technical support for users with varying levels of IT knowledge and competence.**

**·         Support users for Network related issues. Ensure that their connectivity requirements are addressed proactively.**

**·         Assembling and troubleshooting computer.**

**·         Resolving issues in Network cabling.**

**·         Installing, maintaining and updating operating systems and software’s.**

**·         Troubleshoot and resolution of technical IT Issues reported by users.**

**·         Maintain network facilities in individual machines, such as drivers and settings of personal computers as well as printers.**

**·         Apply OS patches and upgrades on a regular basis, and upgrade administrative tools and utilities. Configure / add new services as necessary.**

**·         Perform ongoing performance tuning, hardware upgrades, and resource optimization as required.  Configure CPU, memory, and disk partitions as required.**

**·         Perform daily system monitoring, verifying the integrity and availability of all hardware, systems and key processes, reviewing system and application logs, and verifying completion of scheduled jobs such as backups.**

**·         Perform regular file archival and purge as necessary.**

**·         Troubleshooting a variety of computer issues.**

**·         backup and granular restore support of Microsoft Exchange, Microsoft Outlook, Web Access (owa) and Microsoft Active Directory servers.**

**·         Train users in use of software, hardware, and network systems.**

**·         Design, configure and test computer hardware, networking software and operating system software.**

**·         Special task/Projects assigned by IT In-charge as and when required.**

**·         EPBX configurations support and maintenance of EPBX system including end phone device.**

**·         CCTV Maintenance, Monitoring and backup.**

**·         Supporting Branding & marketing team for managing technical issues in website.**

**·         Assisting IT In-charge for Maintenance of intranet websites and EPBX Telephone (Speed dial & intercom Directory).**

**·         Supporting HR Department for managing technical issues in Biometric attendance system.**

**·         Hospital KIOSK Server/software maintenance and co-ordinate with Corporation IT Department and data center.**

**·         Co-ordinate with maintenance department for resolving Network/Telephone cabling issues.**

**·         Addressing  all level 1 Technical issue’s (Networks, hardware’s, Software’s, Printers, Biometric and cctv etc from Kollam ESICE Branch.**

**Project implementation support/Technical support for other cs3 branches when requirement arise.**

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| **WORK EXPERIENCE** |

* **Currently working at CS3 INFOMAT PVT. LTD. As I.T Engineer Since January 2013**
* **Cs3 entrusted me to carry out the works that are mentioned below for the following clients**
1. **Travancore Cochin Chemicals (I.T Coordinator)**
2. **Indian Navy (VMS Software)**
3. **Indian School of Commerce**
4. **MVJ Foods Melam**

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| **DECLARATION** |
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 **I hereby declare that the above written particulars are true to the best of my knowledge and belief.**