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| **VIPIN**  [**vipin\_373787@2freemail.com**](mailto:vipin_373787@2freemail.com) | **DSC_0064666.jpg** | |
| **OBJECTIVE** | |

A talented professional with expertise in a broad suite of operations especially in business development, sales, marketing and accounting. Seeking a challenging position to drive realization of business targets with adept management of organizational diversity, while maintaining a firm focus on assured bottom line gains and distinguished company performance.

**KEY SKILLS**

* Bachelore of Business Management (BBM) in Finance and Marketing.
* Excellent research and financial analisis ability.
* In-depth konowledge of accounting regulation and standards.
* Familier with accounting softwares.
* Excellent communication skills.
* Proficient in MS office applications.

**PROFESSIONAL EXPERIENCE**

**Financial Analyst**

**Bangalore,India April 2014 – July 2017**

* Handling Accounts Receivable process investment banking.
* Contacting with supporting business units to provide the invoices and supporting documents for presenting to investors in oredr to clear the receivables .
* Journalizing the funds within the accounts with the help of specialized softwares.
* Directcommunications with investors for resolving the issues and progress in recovery scales.
* Preparation and analysis of monthly reports and implimentating effective strategies for improving the standards of receivables.

**Accountant & Welfare Officer**

**Sree Sankaracharya Computer center ,Kerala, India January 2013 – January 2014**

* Payments and receivables management.
* Preparation of financial reports with the help of Tally.
* Payroll Management.
* Analyzed and Managed Finance, Marketing, staffing etc. in order to achieve overall

growth of the organization.

* Resolving issues related to Human Resources.

**EDUCATION**

**Bachelore of Business Management (BBM) May 2013**

Specialization : Finance and Marketing

Taliparamba Arts and Science college, Kannur,Kerala,India

**CERTIFICATIONS**

**VIBES – Virtual Interactive Business Experiment System.**

* Detailed training about Business Management, Entrepreneurial Development Manual Accounting, Accounting Software’s.
* Accounting softwares including Tally ERP.9, Peachtree,Quick books, Trade Easy.
* Specialized in retail trading, manufacturing trading, constructions and payroll.
* Logistics Management (Shipping specilization).
* Microsoft Office aplications.

**PROJECT AND TRAINING**

**Organizational Study.**

**Kerala soaps and oil Limited , Calicut,Kerala,India 2013**

* Over all study about the organization areas which includes finance,marketing and human resource.

**PERSONAL INFORMATION**

* **Date of Birth : 2nd September 1992.**
* **Religion : Hinduism**
* **Marital Status : Single**
* **Languages : English,Hindi,Malayalam,Tamil,Kannada**

**Reference**: Upon request.

I, hereby declare that the above-furnished details are true and correct to my knowledge.

**Vipin**