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| **Yahia**  ***Security Manager***  **E-mail:** [yahia-375226@gulfjobseeker.com](mailto:yahia-375226@gulfjobseeker.com) | Untitled |

**Profile Synopsis **

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Versatile, Dynamic and well-trained Safety & Security Officer equipped with 13+ years of diverse experience and outstanding performance within Government Sector in domains of Head Operations Workshop & Commander of Security Group, Security Team Leader, Head of Spare Parts Stores, Security Commander for Brigade, Professional Safety Officer, Head of Technical Affairs, and Officer – Egyptian Armed Forces. Acquired expertise in securing premises and personnel by patrolling property, monitoring surveillance equipment, inspecting buildings, equipment, access points, and permitting entry; Demonstrated expertise in surveillance work and the protection of property as well as impeccable physical fitness to carry out duties and responsibilities; Ability to provide extensive details of patrolling, proper observation and providing assistance to the police in their investigations; Highly efficient, trustworthy and dedicated team player with excellent analytical, communication, interpersonal, coordination, organizing, problem-solving, decision-making and time management skills; Aspiring to contribute and work actively in a more challenging environment where gained knowledge and expertise will have a valuable impact.

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| **Strengths & Skills** | |
| * 13+ years experience within Government Sector * Adept in Inspecting Buildings & Access Point * Skilful in Risk Assessment and Writing Reports * Physically Fit and Ability to work under pressure * Knowledgeable w/ QHSE, Fire Safety, Fire Fighting | * Expertise in Security & Maintenance Management * Skilled in Monitoring Surveillance Equipment * Safety Management and Site Inspection skills * Perceptive of health & safety practices & regulations * Flexible – Friendly – Vibrant Personality |

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| **Educational Qualification** |

**Diploma in Armed Forces Technical Institute, Major in Armor –** *Egyptian Military, Egypt* **2005**

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| **Career Snapshot** |

**Security and Loss Prevention Manager –** Dubai, UAE **May 2018**

**Security Team Leader for SMS Security in Egypt –** *Egypt* **Jan 2017 – Aug 2017**

**Head of Spare Parts Stores & Professional Safety Officer –** *Armed Forces, Egypt* **Jul 2014 – Jan 2017**

Assistant Commander Security for Army Crops – Egyptian Armed Forces, Egypt **2014 – 2017**

**Leader Repair Workshop –** *Armed Forces, Egypt* **Jul 2011 – Jul 2014**

Security Commander for Brigade – Egyptian Armed Forces, Egypt **2011 – 2014**

**Head Operations Workshop & Commander of Security Group –** *Armed Forces, Egypt* **Jan 2009 – Jul 2011**

**Head of Technical Affairs –** *Armed Forces, Egypt* **Jan 2007 – Jan 2009**

Leader of Security Group for Regiment – Egyptian Armed Forces, Egypt **2007 – 2011**

**Egyptian Armed Forces Technical Affairs Officer –** *Armed Forces, Egypt* **Jul 2005 – Jan 2007**

Officer – Egyptian Armed Forces, Egypt **Jun 2005 – Jan 2007**

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| **Areas of Expertise** |

**Security Guard Supervisor**

* Supervise day-to-day security service provided to the facility & ensure the highest service standards.
* Capable of representing the company as a premier provider of security services. Handle preventive security measures for Guest, Premises, Staff, VIP’s & controlling accidents, hazards & threats concerning fire safety, threats & conspiracy.
* Secure premises and personnel by patrolling property, monitoring surveillance equipment, inspecting buildings, equipment, and access points, permitting entry. Answer alarms and investigate disturbances.
* Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain the security of premises.
* Write reports of daily activities and irregularities, such as equipment or property damage, theft, the presence of unauthorized persons, or unusual occurrences.
* Manage staff schedules for all shifts and events to minimize overtime costs. Updated training procedures for all newly hired personnel.
* Assist in implementing procedures for the emergency response and crisis management physical, security, on formation protection, incident management, and investigation units.
* Provide support in developing security policies, alarm response protocols, and access card guidelines. Monitor entire facility using CCTV while simultaneously performing dispatch duties.
* Implement video surveillance, motion detection, and closed-circuit television system to aid in monitoring the premises.

**Maintenance Supervisor**

* Oversee and coordinate the workers who maintain and repair electrical, plumbing, ventilation and other building systems.
* Responsible for evaluating problematic systems or facilities and determining what installation or repair services need to be performed.
* Manage, supervise and execute maintenance as well as support activities 24/7 by assisting company site.
* Assist with site environmental conformance as well as hazardous material programs.
* Ensure to maintain adequate inventories of tools, supplies, and parts to accurately repair all equipment.
* Maintain systems to supervise service requests promptly complying with SEAL and safety requirements.
* Conduct preventive maintenance work according to Hazard Communications program prerequisites.
* Ensure to keep cleanliness at shop and storage areas as well as well-stocked, organized following the company color-coded program. Plan maintenance employees’ schedules as per forecasted workloads.
* Inspect regularly machinery with respect to safety issues including but not restricted to ground and trip hazards, non-functioning lights, broken pieces along with exposed wiring.
* Conduct proper follow-through on all maintenance issues. Ensure to deal with resident maintenance issues in a timely way working with maintenance staff. Conduct safety inspections as scheduled and complete accurately as required.
* Perform with maintenance employees along with other technical personnel to develop proactive and effective team working together to attain set objectives.
* Ensure compliance with company safety and security standards, procedures and policies. Safeguard maintenance personnel wears and utilizes all safety equipment correctly as needed.
* Establish priorities, goals, and expectations to prepare action strategies and plans to accomplish the same working with the team.

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| **Proven Job Role** |

**Security Team Leader for SMS Security in Egypt –** *Egyptian Armed Forces, Egypt*

* Patrolled industrial and commercial premises to prevent and detect signs of intrusion and ensure the security of doors, windows, and gates. Greet guests and employees in a cheerful & welcoming manner.
* Secured premises and personnel by patrolling property, monitoring surveillance equipment, inspecting buildings, equipment, access points and permitting entry.
* Regularly inspect all posts to ensure company and client policies and procedures have been properly implemented.
* Monitored and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain the security of premises.
* Warned violators of rule infractions, such as loitering, smoking or carrying forbidden articles. Permit authorized persons to enter property and monitors entrances and exits.
* Observed departing personnel to protect against theft of company property and ensure that authorized removal of property is conducted within appropriate client requirements.
* Investigated and prepare reports on accidents, incidents, and suspicious activities.
* Wrote reports of daily activities and irregularities, such as equipment or property damage, theft, the presence of unauthorized persons, or unusual occurrences.

**Head of Spare Parts Stores & Professional Safety Officer –** *Armed Forces, Egypt*

* Responsible for service technicians’ orders for parts and fill them as fast as possible. Assist service technicians in determining parts & accessories requirements for individual jobs.
* Interfaced with Service Technicians and ensure their Parts and Accessories needs are being met.
* Recommended related Parts and Accessories, which may be required for a job. Supply cost of parts information on repair orders. Update inventory control system and parts catalog.
* Notified service personnel when special parts or back ordered parts are received.
* Maintained cleanliness of Parts and Accessories Department and keep inventory neatly stacked and orderly.
* Provided excellent customer service to all of the dealership’s customers.
* Developed and share knowledge of all Parts and Accessories merchandise, parts history, and motorcycle service.

**Professional Safety Officer –** *Armed Forces, Egypt*

* Actively monitor staff interactions with guests, clients, and employees at all events to ensure a safe, secure, comfortable entertainment experience for all.
* Provided leadership and guidance to staff. Serve as mentor/coach to all Security employees.
* Provided timely, appropriate feedback to staff on performance, both positive and corrective. Effectively communicate escalated employee issues to Security Management Team.
* Exhibited the ability to accept responsibility for the performance & conduct of the entire security team assigned to the deployment.
* Conducted department's equipment checks (Hand Wands, radios, CCTV). Contact service providers and vendors to ensure equipment is maintained as needed.
* Assisted with updating department's Standard Operating Procedures (SOP's) for all posts.

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| **Trainings & Seminars** |

* Platoon Commander – Egyptian Military Academy 2005
* Squadron Commander – Egyptian Military Academy 2007
* Battalion Commander – Egyptian Military Academy 2011
* An international Archery – Egyptian Military Academy 2014

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| **I.T Proficiency** |

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* Proficient in MS Office application (Word, Excel, Email application & Internet).

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| **Personal Details** |

Nationality : Egyptian

Date of Birth : 14th Jun 1983

Marital Status : Married

Visa Status : Visit Visa

Languages : Arabic, English

Reference : Available upon request

Driving License : valid UAE driving license with own car