SHYJI

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***Position holding: Hr. Secondary Assistant Teacher (Chemistry)/ Sec. Section (Science)***

***Date of Birth: 20thOctober, 1990***

***Nationality: Indian***

***Availability: 1 months notice***

**CAREER GOALS:**

Seeking to pursue my career in an education organization where I can enhance my horizon of knowledge with my experience, education and proven skills that will add value to the students and the institution.

**PROFILE:**

* A thorough theoretical, practical of Chemistry.
* A **strong team leader** and motivator, fostering an atmosphere that encourages highly talented students to balance high level skill with maximum productivity.
* Well-developed **planning and organizational skills**, with proven ability to manage multiple assignments efficiently under tight delivery deadlines.
* Competent using Integrated Teaching Model.
* Systematic and organized with exceptional interpersonal skills, comprehensive problem- solving abilities, quick adaptability and the analytical bent of mind to **comprehend and explain complex situational data** easily.
* Proven sound knowledge and expertise in my subjects backed with my flair in child/student psychology has helped me to become a good teacher in all aspects.
* ***Core Competencies Include:*** Thorough Knowledge, Good Communication, Student Counselling.

**EDUCATIONAL QUALIFICATIONS**

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| **Course** | **Year** | **Institution/University** | **Streams/****Specialization** |
| **S.S.C.** | 2006 | Lourdes Convent High School, Surat,Gujarat Secondary Education Board | - |
| **H.S.C.** | 2008 | St. Xavier’s School, SuratGujarat Secondary Education Board | Science |
| **B.Sc. (Chemistry)** | 2008-11 | Sir P.T. Sarvajanik College of Science, SuratVeer Narmad South Gujarat University | Petrochemicals |
| **M.Sc.(Organic Chemistry)** | 2011-13 | Department of Chemistry, SuratVeer Narmad South Gujarat University | Organic Chemistry |
| **B.Ed.** | 2013-14 | Shikshan Bharti College of Education, SuratVeer Narmad South Gujarat University | Science & Technology-Mathematics |

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**WORK EXPERIENCE:**

1. **St. Thomas Higher Secondary English Medium School, Surat**

**(6th June 2013 till present)**

**Post Graduate Teacher – Chemistry**

* **Responsibilities:**
* In-charge of Chemistry theory and practical sessions for Class XI and XII.
* In-charge of Science Subject (physics, chemistry & biology) for Class X.
* Class Teachership for Std IX along with in charge of Science subject following NCERT PILOT PROJECT.
* Responsible for planning syllabus content and delivery the course through effective lesson planning
* Maintains appropriate tools and equipments for practical work assignments of students
* Gathers information and prepares best study materials for the students.
* Creates students interest by organizing seminars, conferences and special events
* Organizing the students in the groups so they can interact with each other and by doing so they can develop their personality.
* Arranging meetings with the parents and discussing the development of the children.
* Utilising computer resources like Internet and smart class to promote interactive learning.
* Preparing and implementing remedial programs for students requiring extra help.
* Coordinates with teaching faculties in completing the course content in a timely manner
* Sets question papers, conducts weekly and monthly tests as well as maintain test result for final result
* Prepares worksheets for students for their extra practice.
* Also teach English Text and Grammar in High School.
* Lead the students-choir and assist them with music in various special events.
* Ensuring a cooperative relationship among fellow mates by communicating information; responding to request; building rapport; participating in team problem solving methods.
1. **Panwala’s Coaching Classes, Surat**

 **(11th May 2012 till 5th April 2013)**

* **Responsibilities:**
* Science teacher for Class X,IX & VIII (State Board and Central Board )
* English teacher for Class VIII (Central Board)

**ADMINISTRATION:**

* Preparation of administrative formats for the classes
* Preparation of teacher’s profile, allotment of assignments, tests etc.
* Interviewing new applicants to the tuition class
* Attending parents and their doubts and anxieties.
1. **Impact Coaching Classes, Surat (21st May 2013 till 2nd April 2014)**
* **Responsibilities:**
* Science teacher for Class X,IX & VIII (Central Board)

**OTHER ACTIVITIES AND ACHIEVEMENTS:**

* Secured first position in Science Olympiad for conducting a seminar on ***“ How a Bombardier bettle defends itself!”*** Computer Science & Applied Science, Surat on 6th and 7th December 2011
* Participated in Inter College Essay Writing Competition conducted by J.Z. Shah Arts & H.P. Desai Commerce College, Amroli, Surat on 30th December 2009
* Participated in National Essay Competition conducted by The Catholic Health Association of India, Secunderabad in 2004
* Was a guide for the student of Std XI & XII for presenting a model named ***“ Smart Fuelling”*** in Science Exhibition at Nav Nirman School, Surat in 2014

**COMPUTER SKILLS:**

***Operating system:*** Windows 7 & 8

***Software:*** MS Word, MS Excel, MS Power-point

**PERSONAL INFORMATION:**

***Date of Birth :*** 20/10/1990

***Marital Status :*** Unmarried

***Nationality :*** Indian

***Languages Known :*** English, Hindi, Gujarati and Malayalam

***Employment Status :*** Permanent

***Availability :*** 1 months notice

 ***Hobbies :*** Singing, Cooking, Watching Television,

 And travelling to different places

***I hereby state that all the above information is true and correct to my knowledge.***