

**ILTAF**

**C/o-Mobile No : +971-501685421 Email:** [**iltaf.376657@2freemail.com**](mailto:iltaf.376657@2freemail.com)

**PERSONAL INFORMATION:**

* **Nationality :Indian**

 **Gender** **:Male**

* **Date of Birth : 19th May 1996**
* **Marital Status: Single**

 **Visa Status** **:Visit Visa**

**LANGUAGES SKILL:**

* ENGLISH
* HINDI
* URDU

**EDUCATIONAL BACKGROUND:**

* Bachelor Degree: B.Tech Mechanical engineering-Uttarakhand Technical University, Deharun- 2017
* Intermediate of Science – Biher Board- 2013
* High School- Bihar Board -2011

**OTHER SKILLS:**

* Hard working and dedicated
* Sincere and result oriented
* Can work under pressure with time bound performance
* Easy adaptability to situations
* Good communication and analytical skills

**CURRICULUM VITAE**

**CAREER OBJECTIVE:**

To be able to have an opportunity to practice and conduct my acquired skill and knowledge in a manner compatible with the dignity of my profession, and to be able to meet new challenge that would promote constant learning and professional maturity.

**PROFESSIONAL PROFILE:**

* A Reliable, adaptable and loyal person who posses excellent communication and personal skills.
* A self motivate person with enormous energy and determination
* Attentive and details enthusiasm, strong determination with positive perception.

**WORKED EXPERIENCE:**

* **01 Years working a as Workshop Supervisor with**

**Mahindra Dehradun in India**

**DUTIES AND RESPONSIBILITY:**

* Mechanical engineering internship with Rohan

Motor

* Mechanical maintenance experience with variety of automobiles
* I had learned about working of gear, break ,steering etc
* To ensure that there is sufficient staff rostered on shift at all times to meet service needs.
* To ensure that all staff undertake their duties in compliance with company policies and procedures at all times.
* To ensure that staff, systems and resources is used in the Workshop to meet Departmental requirements and standards in order to provide excellent levels of customer service at all times.
* To ensure that a safe and healthy work environment exists by adhering to company health, safety and environment policies, and ensure full compliance with relevant legislation.
* To deliver all the requirements of Company policies in particular those designed to improve People Performance and Engagement.

**COMPUTER SKILLS:**

* MS-Office Packages (Word/Excel/Access/PowerPoint/MS Project) / Emailing & Internet, Outlook
* AutoCAD
* Typing

**SKILLS:**

* Quick learning and hardworking
* Good communication and presentation skill
* Organized and best structured at work
* Easy to get along with
* Dynamic and patience

**PERONAL SKILLS:**

* Good communication and interpersonal skills
* Hard worked team member
* Have the ability to work for log hours
* Have the ability to work under pressure

**DECLARATION:**

***I do here by certify that the above given particulars are true and correct according to the best of my knowledge.***

**ILTAF**