

FIRASATH

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**Objectives:**

To obtain challenging position with an establishment where my work experienced in Logistician and Administration seeks the position of logistics coordinator that I could show my creativity, skill and work competency with advancement opportunities, to surpass the company mission and vision.

**Training Certifications:**

* Professional Evaluation And Certification Board ( PECB ) (December, 2017)
* National Institute Of Business Management ( NIBM ) ( January , 2018)

**Education:**

**Bachelor of Commerce [B.Com. (Computers)]** (2013-2016)

Azamdegree college,

Osmania University,

Hyderabad City, India.

**Intermediate Public Examination (IPE):**( 2012 )

M.S Junior college,

Board Of Intermediate Education A.P.,

Hyderabad, India.

**Secondary School Certificate(SSC) :** ( 2009 )

Gowtham Model School,

Board Of Secondary Education,

Hyderabad, India.

**Work Experience:**

**Logistician (January 2016 - January 2018)**

**IRFAN TEXTILES (Hyderabad, INDIA)**

* Handled customer’s requirement.
* Maximized profits by effectively negotiating carrier pricing.
* Handled outgoing interoffice mail to corporate office.
* Participated in monthly cycle counting for warehouse and shop to ensure accountability of inventory.
* Answered emails and phone calls in a timely and professional manner.
* Monitor shipments to guarantee on-time delivery.
* Conducted qualitative and quantitative analysis of logistics operations using simulation models and other tools.
* Manage quality control by ensuring that all shipped orders are in working condition

**ADDITIONAL Skills:**

* Exceptional customer service orientation.
* Passion to succeed.
* Strong organizational and interpersonal skills.
* Problem-solving.
* Organizational skills.

**Personal Information:**

Name : FIRASATH

Date of Birth : 19th October 1993

Spoken Languages : English, Hindi and Urdu and Arabic( Read & Write)

Marital Status : Single

Nationality : Indian

Type Of Visa : Visit ( 90 days )