### **CURRICULUM VITAE**

**SHAROUKH**

**CIVIL ENGINEER**

**MOBILE: C/o 0501685421**

**EMAIL**: [sharoukh.378747@2freemail.com](mailto:sharoukh.378747@2freemail.com)

**Career Objective:**

I would like to work as a**Civil Engineer** where I can get an opportunity to prove myability, serve the organization and expand my knowledge and work stiff, for the development of organization& completing project in time by avoiding repetitive works.

**Position Applied: Civil Engineer**

**Experience:**2 Years of Experience in the construction field as a Civil Site engineer in **Transnet** from May 2016 to Feb 2018.

**Projects:** Worked as a Civil Engineer for High Rise Towers, G+5 Residential building, G+5 Commercial Apartment & Residential Villas at Nizamabad, India.

**Job Responsibilities as Civil Site Engineer:**

**Civil Site Engineer:**

* + **Executing the work on site as per Designers Drawings and Shop Drawings.**
  + **Ordering the required material as per Specifications & BOQ.**
  + Manage Day- to-Day work, supervising and monitoring the labor force and the work of any sub-contractors.
  + Coordinating with other department like electrical and plumbing to ensure sequence of activities.
  + Ensure that all materials used on site and according to its specifications work is performed.
* **Oversee quality control and health and safety matters on site.**
* **Agree a price for materials and make cost-effective solutions and proposals for intended project.**
  + Communicate with clients and sub-contractors.
* **Getting approvals from consultant for the executed work.**
* **Planning the work in order to meet the agreed project deadlines.**
* Prepare reports as required.
* Review the documentation for regulatory approvals and contract issues.

**Quantity surveyor:**

* Preparation of estimates for Initial budget proposals for the cost of the project.
* Preparation of Bar Bending Schedule (BBS) & Bill of Quantities (BOQ).
* Quantity take off for architectural and structural members based on construction drawings.
* Calculate the quantities using AutoCAD, Excel sheets and manually.
* Checking of site inspection reports for various works as per approved

construction drawings and site verification works executed by the contractor.

* Preparation of rate analysis for variation orders.
* Preparation of Tender and Contract Documents.
* Preparation of QS Report and Weekly Cash Flow.
* Draft letter of award and compile contract documents for signature.

**Educational qualifications:-**

* Bachelor of Engineering (Civil Engineering) in 2016 First Division from OSMANIA UNIVERSITY, Hyderabad.
* Intermediate in 2012 First Division from Board of Intermediate,Nizamabad.
* SSC in 2010 First Division from Board of Secondary School, Nizamabad.

###### Additional Professional Courses Completed:-

* QUANTITY SURVEYOR
* Staad Pro & Etabs Software
* Auto CAD in 2D&REVIT(ARCHITECTURE)
* MS Office Advance (MS-Excel, MS-Power Point, MS-Word Etc.).

**Strength:**

* Good Communication Skills.
* High confidence level.
* Good Team Member.
* Target Achiever.

###### Personal Details:-

* Date of birth : 08-03-1995
* Language Known : English ,Hindi & Telugu
* Nationality/Religion : INDIAN/Muslim
* Marriage Status : Single
* Visa Status : Visit(Expires-20April)

###### DECLARATION:-

I hereby declare that the above written particulars are true to the best of my knowledge and ready to join immediately.

**SHAROUKH**