** C U R R I C U L A M V I T A E**

**SUJAVUDEEN**

Dubai U.A.E

Mobile: **C/o 0501685421**

Email**:** [**sijavudeen.379237@2freemail.com**](mailto:sijavudeen.379237@2freemail.com)

**Career Objective**

To work in a challenging and stimulating environment envisaging personal growth and career development by associating with an organization, which provides an ambience for learning and growth, where my talent can be utilized.

**Educational Qualification**

* **Diploma in ELECTRICAL & ELECTRONICS ENGG. (1995- 1998)**

M.I.E.T. Polytechnic, Trichy –7

Board of Technical Education – Tamil Nadu – India.

* **B.Tech ELECTRICAL ENGINEER. ( LE ) ( 2016 )**

J.R.N.R.V.U --- Udaipur – Rajasthan – India.

**Total Experience**  : 16 years **- Gulf 12 years &** India 4 years.

**Driving License : Holding on U.A.E Driving License (L.No 80428)**

**:** Electrical Licenses approved for federal electricity & water authorities (FEWA) R.A.K - U.A.E

**Professional Experience**

**KOTTOOR INTERNATIONAL LLC. Designation: MEP COORDINATOR**

**DUBAI- U.A.E. Period : JAN 2016 to 21 Mar 2018**

**Roles & Responsibilities: Pre-construction Phase**

* Review MEP contractor shop drawing prior to submittal for service co-ordination and co-ordination with other construction elements.
* To advice on any impact on services caused by Architectural changes and raise Query to MEP Manager& Consultant.
* Review material/equipments technical submittals from MEP contractor for specification compliance.
* Review of method statements from MEP contractor with respect to installation works and logistics for equipment positioning.
* To liaise with MEP Manager on matter seeking advise/requiring assistance.
* To assist internally QS and Planning department for update MEP system progress

**Construction Phase**

* Ensuring that services provisions clearance is provided in time for structure.
* To provide technical advice to construction team.
* To oversee MEP service installation under civil contractor scope of works.
* Close inspection for MEP contractor installation works.
* Carry out site walks and inspection for service installation, identifying poor quality elements and advise construction team and MEP Manager.
* Carry out inspection for MEP Contractor material along with QA/QC and Consultant.
* Ensure that MEP site instruction/NCR is closed out.
* To inspect concealed MEP service installation prior to closure of void /riser etc in conjunction with QA/QC and obtaining consultant sign off.
* Ensure that Company HSE policies are implemented at site in coordination with HSE department.

**AMBB (MEP SERVICES)** Designation:  **Electrical Engineer**

Al Quiz Dubai U.A.E. Period :April 2015 to Dec-2015

**Roles & Responsibilities:**

* Site supervision, Field Liaison & Client Consultants Coordination.
* Preparation of material requisitions, work schedule & cable schedules.
* Manpower handling, Day to day site progress monitoring& Quality Control.

**PROTEC GROUP LLC.** Designation:  **Electrical Engineer**

**(Protec Electromecanical llc )**

Ras Al Khaimah U.A.E. Period :April 2011 to March 2014

**Roles & Responsibilities:**

* Review on inquiry document, scope of work, project specifications and other contract documents. Preparation/ Compilation of material take- off based on drawings, data- sheets, basic design, standards etc.
* Preparation of Inspection and Test plan (ITP).
* Inspection of electrical equipments, materials, cables, conduit accessories to be used and installed as per client specification and Quality manual.
* Ensures the quality records, acceptance certificates, mechanical completion certificates and the documentation for specific systems and buildings/areas are prepared and collated in accordance with project requirements.
* Review and verify drawings/details as per Scope of Work including single line diagrams. Preparation of Material Approval Request (MAR) to submit to client for different equipments and materials.
* Provide progress information for incorporation into project reports.
* Support and assist the client during testing and commissioning of the equipment/system.
* Taking preventive and predictive actions for the non conformities observed in site.
* Review material submittals, procedures, shop drawings to be submitted prior to client approval.
* Review project scope, contractual agreement & documents for the project assurance and safety concerning contractual matters.
* Coordinate and attends weekly progress meeting together with the client and contractors representatives.
* Preparation of method statement.
* Responsible for resolving quality related issues in site, as per the approved Procedures.
* Responsible for Electrical Installation works.
* Coordinate with contractors involved in Testing & Commissioning.

**PROJECTS IN U.A.E**

* RAK MALL Additional Electrical work lulu Hypermarket Ras al khaimah.
* Intercoil Factory Al ghail free zone RAK.
* ADNOC Staff accommodation G+5, 5Building Ruwais Abudhbi.
* BNPP Labour accommodation G+1 10 Building Baraka Abudhabi.

**Al ZAHRA Elect, Sanitary Cont.** Designation: **Electrical Engineer**

Ras Al Khaimah, UAE. Period:Nov–2005 to April -2011

**Roles & Responsibilities:**

* Tendering, Estimation of Multi storied Buildings, Villas
* Executing the Electrical & plumbing related Works such as conduiting, cabling, lighting, panel erection testing and Commissioning.
* Coordination with the main contractor & consultants
* Preparing Load schedule and shop drawing.
* Obtaining necessary approval from concerned departments and consultants.
* The position is responsible to the Managing Director.
* Panel board erection & installation LT panels
* Wiring of LT panels and control panels
* Executions of fire alarm and fire fighting works.
* Cable glanding & termination of cable

**PROJECTS IN RAS AL KHAIMAH**

* Electrical and plumbing work more than 40 Villa’s around the Ras al khaimah.
* Electrical, fire alarm, fire fighting and plumbing work for Factory Shed in Al Ghail industrial park.
* Electrical and plumbing work job as a Electrical Engg for G+7 commercial building
* Electrical and plumbing work job as a Electrical Eng for G+11Staff Accommodation Two Building to M/s. R.A.K Ceramic
* Electrical and plumbing work job handled as a Electrical Eng for Yasmin village (Type ‘C’) G+4 Two Building for M/s. Bina Real Estate.

**Al Rabitha Elect & Sanitary Cont.** Designation: **Electrical Engineer**

Ras Al Khaimah, UAE. Period :Feb –2005 to Oct -2005.

**National Establishment.** Designation: **Electrical maintenance Supervisor**

Al Ain, UAE. Period :Feb –2003 to Dec- 2004

**Roles & Responsibilities**

* Review on all maintenance site list.
* Routine visit on all site and arrange the material.
* Arrange the preventive maintenance.
* Emergency callbacks attend and take quick action.
* Recheck preventive maintenance work and give to clearance.

**Computer Skills:**

* **Higher Diploma in COMPUTER APPLICATION**

(Windows, MS Office, Word, Excel & Internet Knowledge)

**M.I.E.T. Polytechnic, Trichy –7** Designation: **Electrical Lab Instructor**

Trichy– INDIA. Period : Aug –2001 to Feb - 2003

**Maschmeijer Aromatics (I) Ltd.** Designation: **Electrical Supervisor**

Chennai – INDIA. Period : May –1999 to May -2001

**Personal Details:**

Date of Birth : 12/07/1980

Nationality : Indian

Marital Status : married

**Language Proficiency: English, Hindi, Tamil, Malayalam & Arabic**

**SUJAVUDEEN**