**RUNNY**

**INTERIOR DESIGNER**

**E:** runny.379537@2freemail.com

**OBJECTIVE:** SEEKING ANY OPPURTUNITIES TO STRENGTHEN MY SKILLS IN

INTERIOR DESIGN/ ANY RELATED FIELDS.

**EDUCATIONAL BACKGROUND:** BACHELOR OF SCIENCE IN INTERIOR DESIGN, PHILIPPINES

**PERSONAL DETAILS:**

BIRTHDATE: SEPTEMBER 16, 1987 NATIONALITY: FILIPINO

**SKILLS:** AUTOCAD, ADOBE PHOTOSHOP, ILUSTRATOR, REVIT, 3D MAX, GOOGLE 3D SKETCH-UP & VRAY RENDERMICROSOFT OFFICE WORD, EXCEL, POWERPOINT

MANUAL DRAFTING AND RENDERING, SPACE PLANNING, CONCEPTUALIZATION

**WORK EXPERIENCED IN THE DUBAI, UAE:** 2-YEARS EXPERIENCE (ENGINEERING CONSULTANCY)

**Scope of works:**

* SCHEMATIC DESIGN PROCESS (MOOD IMAGES AND CONCEPT)
* RESEARCH OF PROPOSED MATERIALS AND FINISHES.
* FREE HAND SKETCH OF SPACE PLANNING AND DESIGN INTENT.
* COORDINATION WITH THE 3D VISUALIZER TO MAKE SURE ALL DESIGN INTENT WILL BE FOLLOWED.
* PHOTOSHOP RENDERING OF PLANS AND ELEVATIONS.
* DESIGN LAYOUT FOR PRESENTATION.
* COMPLETE CAD DRAWINGS (PLANS. ELEVATIONS AND DETAILS).
* COORDINATION WITH THE SUPPLIERS FOR SAMPLES AND UPDATED FINISHES.

**WORK EXPERIENCED IN THE PHILIPPINES:** 8-YEARS DESIGN & PROJECT MANAGEMENT EXPERIENCE

**Scope of works:**

* Checking of Over-all requirements of the Company’s projects.
* Scheduling, monitoring of the Company’s Projects- Schedule and Documents.
* Delegate newly awarded projects to corresponding Design teams.
* Assist Senior in the Design Team management.
* Attend weekly client meetings in behalf of the company.
* Handle on-going projects of Design team.
* Meet with the client/ project director/ engineers to discuss the project and schedule.
* Prepare schematic drawings and inspirations.
* Prepare 3D perspectives for presentation.
* Prepare material boards.
* Prepare Bid plans, construction drawings and details.
* Provide materials specifications, OSM list, appliance list, toilet and bath fixtures and accessories list, fabric list, furniture booklet, budgetary estimate for accessorizing.
* Follow-up suppliers for their products and services.
* Meet with the contractor for pre-construction meeting to discuss the design intent and other sensitive details regarding the project.
* Site visits from start of the project to the end.
* Prepare turn over booklet.