**LAMBERTO**

E-MAIL: [lamberto.379630@2freemail.com](mailto:lamberto.379630@2freemail.com)

## **PERSONAL INFORMATION**

Nationality : Filipino

Birthday : June 19, 1986

Civil Status : Married

Age : 31

**Professional**

Microsoft Office

Photoshop/Illustrator

AutoCAD

H/W Troubleshooting

Typing Skills

Html/CSS

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**Personal**

Quick learner

Problem Solving

IT Skills

Teamwork

Hardworking

**EDUCATION**

**BS COMPUTER ENGINEERING**

Colegio de Dagupan

Dagupan, Philippines

2006 - 2011

**ASSOCIATE IN COMPUTER TECHNOLOGY**

University of Pangasinan

Dagupan, Philippines

2003 – 2005

**TRAINING**

**PREPARING COMPUTER AIDED**

**DRAWINGS (CAD 2D & 3D)**

TECHSKILLS Philippines, Inc.

Dagupan, Philippines

August 11 – September 12, 2014



**PROFESSIONAL EXPERIENCE**

January 2015 – April 2017

**DUNE RECREATIONAL SERVICES LLC.** - Dubai, UAE

**IT TECHNICIAN**

Duties and Responsibilities

• Read and understand technical manuals for equipment operations and maintenance.

* OS, LAN/WAN, Software and other IT related Hardware installation, configuration and updates.
* Monitoring and maintenance of IT assets, ensuring all equipment is working seamlessly.
* Checking computer hardware (HDD, mouse, keyboards etc.) to ensure functionality.
* Troubleshoot system failures or bugs and provide solutions to restore functionally.
* Keep records of repairs and fixes for future reference.

• Organize and schedule upgrades and maintenance.

• CCTV design and installation using AutoCAD Software.

• Installing and configuring Virtual Reality and UPS.

* Making design of the ticket and business card for the company using Adobe Photoshop/Illustrator.

• Maintaining cleanliness in our field.

January 2014 – December 2014

**MARSHILL Café and Services** – Pangasinan, Philippines

**COMPUTER TECHNICIAN**

Duties and Responsibilities

* Making workstation design using AutoCAD software

before set up the units and other devices.

* Set up hardware and install and configure software and drivers.
* Updating games, software and other IT related issue.

• Format and Installing of computer applications as per

request by the client/customer.

• Encoding and documentation services.

• Tarpaulin, invitation card and business card services using Adobe Photoshop and/or Illustrator.

• Offer timely technical support and teach users how to utilize computers correctly.

* Install well-functioning LAN/WAN and other networks and manage components.

• Keep records of repairs and fixes for future reference.

• CCTV installation and design using AutoCAD

• Perform daily and monthly maintenance and updates of the system.

• Maintain cleanliness in the workstation.

**SEMINARS**

Company: **Department of Trade and Industry**

**(On the job training)**

Location : Arellano St., Dagupan City, Philippines

Period : November 2010

Company: **International Broadcasting Bureau**

**(Seminar)**

Location : Conception Tarlac, Philippines

Period : October 2009

Company: **Clarion Manufacturing Corporation of the Philippines (Seminar)**

Location : Rosario, Cavite, Philippines

Period : October 2009

Company: **Bayantel Communications (Seminar)**

Location : Quezon City 1101, Philippines

Period : October 2009

November 2011 – January 2014

**ROHM ELECTRONICS PHILIPPINES INC.** – Cavite, Ph.

**PRODUCTION ENGINEER**

Duties and Responsibilities

• Plan and coordinate production engineering processes

on daily basis to produce high quality transistor / diodes.

• Operating the machines from the first process to the final process.

* Insuring the no material defects like cut gold wire, broken chips, legs and molding abnormalities

• Checking of the producing transistors/diodes in every

section of the machine every 2 hours as from company

checking time standard and approving it from the

checklist. If there’s any problem, report immediately to

the group leader, section chief and the manager.

• Pressing ANDON (Japanese term) button to notify the

management regarding process problems.

• Provide engineering support for production and maintenance activities to ensure maximum production.

• Provides training and guidance to team members to

accomplish production goals.

• Troubleshooting machine problems to avoid delays.

• Double Checking the finished products before sending them to the QA/QC section.

• Maintaining cleanliness in the field to avoid accidents or machine troubles.