**Safia**

Biomedical Engineer

Email – safia.380273@2freemail.com

Visa Status – Personal Residence Visa

Place of Birth – Dubai, UAE

Nationality – Pakistan

**Executive Profile**

To be associated with an organization that will allow me to utilize my talents and enhance the experience gained in my prior roles, hence enabling me to contribute to the growth and benefit of the company.

I strive to achieve my goals in the best way possible; to make a significant contribution by upgrading my skills as and when necessary, and further exploit my potential in an esteemed organization that provides a challenging environment and opportunities to work on and to utilize my skills to the maximum extent.

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| *Management Strengths include* |  |  |  |  |
|  | Critical Thinking |  |  | Reading Comprehension |  | Negotiation |
|  | Operational Analysis |  |  Judgment and Decision Making |  | Customer Service |
|  | Complex Problem Solving |  | Troubleshooting |  | Social Perceptiveness |
|  |  |  |
| **Highlights** |  | Multilingual and well-spoken in English and Urdu with fair understanding in Persian |
|  |  |  | and Arabic |  |  |  |

* UAE Driving License
* MS Office proficient
* Exceptional writing and presentation skills
* Excellent communication skills
* Exceptional multi-tasker
* Languages: C++, Matlab, Assembly, MikroC
* Fully capable of OS utilizations such as Windows XP, Vista and 7, including MAC OS X

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| **Professional** | **Modern Pharmaceutical Company – Dubai, UAE** | *Jul 2017 – Aug 2017* |
| **Experience** | Position – **Internship** |  |

Modern Pharmaceutical Company is one of the leading healthcare distributor in the UAE. They strive to focus and invest in the best infrastructure, systems and people so that their partners and customers are guaranteed the most ‘modern’ facilities possible**.**

My role included but was not limited to;

* Assist service engineers in performing Planned Preventive Maintenance for medical devices
* Perform Electrical Safety tests for infusion pumps and ventilators
* Write service reports
* Segregate service reports according to call type and equipment details
* Input PPM data into MS. Excel
* Count items in the inventory as per the item checklist
* Install ventilators and humidifiers

***Training in MPC healthcare helped me to:***

* Correlate theoretical knowledge with professional practice
* Acquire additional technical knowledge in respective fields
* Improved my technical and communication skills
* Developed self-confidence in handling the assigned tasks in real-life.
* Importance of team work and how to act responsibly while working in a team
* Personality development such as self-control, punctuality, optimism, professionalism, time-management etc

**Oil Fields Supply Center – Dubai, UAE** *Jun 2013– Aug 2013*

Department – Purchasing

* Handle all the paperwork involved with purchasing and delivery of supplies and materials

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| **Education &** | **B.Sc. Biomedical Engineering** | *2017* |
| **Qualifications** | Ajman University; AGPA: 3.86 |  |
|  | **GCSE A levels** |  |
|  | Arab Unity School, Dubai, UAE | *2010* |
|  | **GCSE O levels** |  |
|  | Arab Unity School, Dubai, UAE | *2009* |

**Achieved a band score of 7 in IELTS (2012)**

**Awards and**

**Achievements**

**Awarded:**

* First Prize in Global IEEE Day Photo Contest 2013

**Participated:**

* Global IEEE Day Photo Contest 2014
* Organized the 42nd UAE National Day on 25/11/13 at Ajman University
* Organized Culture Day on 15/12/14 at Ajman University
* Organized Biomedical Career Day on 28/02/2017 at Ajman University; Sheikh Zayed Hall

*References, experience certificates & any supporting documentation required are available on request*