 NASEER , ACMA

Finance and management accounting professional with 8+ years’ experience

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**Languages:** English, Arabic, Urdu and Punjabi

**Nationality:** Pakistan

# Objective

Seeking challenging and rewarding middle to senior level management position in Finance and Accounts across multinational or local organizations, demanding high standards of quality and precision, and providing opportunities to amalgamate my personal enrichment with professional goals.

# Profile

A hardworking, reliable, enthusiastic finance and accounts Professional with UAE, Oman & Pakistan experience who holds professional qualifications of ACMA (Cost and Management Accountant) and have more than 8 years of diversified work experience in the fields of Accounts, Finance and Audit. Well versed in IT skills and use of **Oracle Financials,** SAP Business One, **QuickBooks**, **Microsoft Dynamics**, and various other professional software packages.

# Key Competencies / Skills

* Leadership
* Account Receivables
* Financial Management
* IFRS/IAS
* Internal & Statutory Audit
* Cash Flow Forecast
* Financial Estimator
* Corporate Law & Tax
* Cost Reduction
* Bank Dealing / Reconciliations
* Problem Solving Skills
* Fund Management
* Project Accounting
* Financial Advisor
* Account Payables
* Variance Analysis
* Budgeting
* GAAP
* US Tax law
* Leadership

• VAT (Value Added Tax)

• Policy Making

# Career Snapshot (8+ Years)

Jun 2015 - Date Senior Accountant (Country Accounts and Finance Manager)

Sarensnass Middle East WLL (OMAN Branch) - Oman

Feb 2014 - Apr 2015 Senior Accountant

Al Mutamyza and AWJ Contracting, UAE

May 2011 - Jan 2014 Assistant Manager Accounts and Finance

Markematics (Private) Limited, Pakistan

Oct 2007- Dec2008 Assistant Admin and Accounts

Wizne Field Pharma (Private) Limited, Pakistan

# Achievements:

* **Youngest Member of ICMA Pakistan’s Branch council.**
* **Lead my team and implemented ERP** and designed **Chart of Accounts** for my previous employer.
* **Handled First time audit for two companies**, (Markematics in Pakistan and Al Mutamyza in UAE).
* Honor of **Teaching Advanced Financial Accounting** during student life in ICMA Pakistan.
* Got **two** promotions in 1.5 years from **Accounts Executive to Assistant Manager.**
* Conducted many **Seminars & Professional Programs** for students in ICMA Pakistan in 2013 during my tenure as **Chairman Student Affairs Committee** of south region.

# Detailed Professional Experience

#### **Senior Accountant (Country Accounts and Finance Manager) Jun 2015 – Till Date**

#### **SarensNass Middle East WLL (OMAN Branch) - Oman**

##### Responsibilities:

• Financial & Management Reporting including consolidation of divisions (quarterly and annual);

• Budget preparation with complete working, analysis of results upon actual and comparisons;

• Cost controlling & CVP analysis for company’s assets (new practice for company);

• Credit monitoring, part of new credit policy formation for company and its implementation;

• Cash flow monitoring & preparation of cash flow forecast;

• Part of business plan developing team & implementation;

• Development of cost structure and comparisons;

• Development of internal controls & part of HR process, policies and controls, KPIs formation for department;

• Audit (internal and statutory) and banks responsibilities handling, withholding tax and annual tax returns;

• Involvement in business operations and CRM, representation of finance in new business meetings; and

• Handling human resource operations for branch, processing payroll, appraisal formation for staff.

#### **Senior Accountant Feb 2014 - Apr 2015**

#### **Al Mutamyza and AWJ Contracting, UAE**

##### Responsibilities:

* Installation & Implementation of QuickBooks;
* Formation of complete chart of accounts & reporting flow;
* Part of management decisions on the basis of financial position;
* Monitoring all the accounting cycle;
* Monthly reporting and analysis;
* Liaison with suppliers, customers, Banks and Exchanges;
* Cash flow management;
* Financials finalization for Approval;
* Analysis of costs, profits and costs allocation;
* Handled First Time Audit since incorporation of Company;
* Dealing with overseas suppliers and resolving their Queries; and
* Payroll processing & transferring in WPS Account.

#### **Assistant Manager Accounts& Finance May 2011 - Jan 2014**

#### **Markematics (Private) Limited, Pakistan**

##### Responsibilities:

* Company final accounts in compliance with IFRS and Ordinance;
* Handled audit of accounts;
* Tax returns and tax compliance, Depreciation Schedule for Tax, VAT, GST and Corporate Tax
* Budgeting and costing of projects, quoting the Price to Management;
* Variance analysis of projects & Reasons explanation;
* Receivable control including aging analysis and reconciliations;
* Projects profitability reports;
* Key contributor to annual budget, working with various departmental heads to review historical activities, trends and future forecast;
* Assisting in Chart of Accounts formation and statutory compliance; and
* Bank Reconciliations and handling receipts & payments.

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#### **Assistant Admin and Accounts Oct 2007- Dec 2008**

#### **Wizne Field Pharma (Private) Limited, Pakistan**

##### Responsibilities:

* Preparation of financial reports for daily Finance
* Cash Controlling
* Admin Reports
* Receivables follow up and Controlling

##### My key clients include:

* Procter & Gamble FMCG
* Unilever FMCG
* Engro Foods FMCG
* U.S Aids Non Profit
* Philips Morris    FMCG
* National Foods FMCG
* Colgate-Palmolive FMCG
* SISKO International Electronics Technical
* Siddique Property Management Real Estate
* Siddique Nerogilical Healthcare

# Academics / Qualifications

ACMA – Associate Cost and Management Accountant) – Pakistan 2009 -2012

CMA – CIMA strategic level candidate – United Kingdom 2012 - date

Graduate in Economics – Pakistan 2006 -2008

Reference may be furnished on demand