**National Institute Of Fashion Technology**

**Hyderabad, India**

**Name: Puja**

**D.O.B: 18th March, 1990**

**Specialization: Graduated in Knitwear Design**

**PersonalDetails**

**Name**Ms.PUJA

**Gender**Female

**MaritalStatus**Unmarried

**Domicile**WestBengal

**Nationality**India

**Languagesknown**Hindi,English,Bengali

**Objective**

Toworkinalearningandchallengingenvironment,whereIcanutilizemyskillsandknowledgetothe bestofmyabilitiesandcontributetomypersonalgrowthaswellasgrowthoftheorganization.

**AcademicQualification**

**QualificationDegreeYearBoard/University**

**BachelorsDegree**B-Des2017NationalInstituteOfFashionTechnology

**XII**HSC2007WBCHSE

**X**SSC2005WBBSE

**JobExperience**

**(6Months)**

**Organization:**IntimateApparelsLtd.,Chittagong,BangladeshAugust2017–February

2018

**Title:** Designer+Costing&DevelopmentAssistant

MarketResearchandFashionForecasting

MakingTrendReport

Designlingerieforhighendfashionbrands(Buyers)likeH&M,K-Mart,Van

Heusen,Kapphal,Bonprixetc.

**JobProfile:**

OpenCostingforBuyers

CommunicatingwithLocalandinternationalsuppliers

CollectingMaterials

ProductDevelopment

**Extra**

**Activities**

AttendedextratraininginCosting&DevelopmentinIndonesia

AttendedDesigntraininginH&M,Dhaka,Bangladesh

**Organization:**PropertySolutions(I)Pvt.Ltd.atsiteWatsonPharmaPvt.

Ltd.,Mumbai

**Title:** AdminAssistant

**(2Years)**

April2011–February

2013

**JobProfile:**

HandlingFrontOfficeReceptionAndAssistAdminDepartment

HandlingEPBX

**(2Years)**

**Organization:**KotaklifeInsurance(Vashi,NaviMumbai)March2009–January

2011

**Title:** CSR(CustomerServiceRepresentative)

UnderstandingandimplementingtheentiresalesprocessinaB2C

**JobProfile:**

environment.

HandlingOutgoingCalls

**Cluster/Internship**

2WeekscraftclusterfromNIFTatWarangalinAndhraPradesh

 2MonthsofexperienceasdesignerinternatShreeBharatInternationalPvt.Ltd.InNoida, Delhi.

**Extra-CurricularActivities**

OrganizerintheSpectrum,AnnualFestofNIFT,Hyderabad

MemberoftheCulturalClubofthecollege.

ParticipatedinBloodDonationCamp.

Memberofcollegebadmintonteam.

EventcoordinatorinArtToWearshow.

**SkillsandExpertise**

 Tools:AdobePhotoshop,AdobeIllustrator,AdobeInDesign,AdobeFlash,PDS,CorelDraw, MicrosoftOffice.

TechnicalKnowledge:Patternmaking,Draping,GarmentConstruction,SurfaceTechniques,

HandKnitting,FlatKnitting,Crochet,Illustration(HanddrawnandSoftware),Material

Handling,OpenCosting

 Others:Decentpresentationskills,sharpanalytical,problemsolvingandleadershipqualities, GoodTeamManagementskills,PositiveAttitude,Goodlistener,aneffectivecommunicator,A

Goodteamplayer.

**Hobbies/Interests**

FollowingCurrentTrends,CurrentAffairs

MarketResearch

Readingstories,Fashionnewsandarticles

Highlyinterestedinorganizingevents.

Adventureactivitiesliketrekkingandriverrafting.

Photography

InteriorDecoration

DIY