

**TUMAZIRWE**

**Email:** **tumazirwe.380959@2freemail.com** **Dubai-United Arab Emirates**

Post Applying for: Waiter

**CAREER OBJECTIVE:**

**A Suitable position with an organization where I can utilize the best of my skills and abilities that fit to my education, skills and experience a place where I Can encourage and permitted to be an active participant as well vital contribute on development of the company**

**PERSONAL DETAILS:**

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| **Name** | **:** | **TUMAZIRWE**  |
| **Nationality** | **:** | **Ugandan** |
| **Date of Birth** | **:** | **03/03/1988** |
| **Religion** | **:** | **Christian** |
| **Marital Status** | **:** | **Single** |
| **Gender** | **:** | **Male** |

**EDUCATIONAL & QUALIFICATION:**

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|  |  | **2007-2010** | **:** | **MENGO SCHOOL OF NURSING & MIDWIFERY (ECN)** |
|  |  | **2005-2007** | **:** | **LIMA COMMUNITY HEALTH (NURSING ASSISTANT CERTIFICATE)** |
|  |  | **2002-2005** | **:** | **RWEIKINIRO SECONDARY SCHOOL (UCE)** |
|  |  | **1993-2001** | **:** | **KABUNGO II PRIMARY SCHOOL** |
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**COMPUTER SKILLS:**

* **Internet & Emails**
* **Internet & Emails**

**PROFESSIONAL EXPERIENCE:**

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|  |  | **COMPANY** | **:** | **TRANSGUARD GROUP LLC** |  |
|  |  | **Position** | **:** | **Housekeeping Attendant** |  |
|  |  |  |
|  |  | **Duration** | **:** | **28th Jan, 2017to till Present** |  |
|  |  | **Location** | **:** | **Standard Chartered Bank (Dubai-UAE)** |  |
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**Housekeeping Attendant Duties & Responsibilities:**

* **Greeting Customers.**
* **Responsible for knowing and complying with the company’s safety rules and regulations.**
* **Excellent critical thinking and problem-solving ability**
* **To set and maintain standards of service commensurate with the standing of the hotel**
* **Attending any appropriate off and on the job training courses.**
* **Coordinates work activities among departments.**
* **Makes recommendations to improve service and ensure more efficient operation.**
* **Performs cleaning duties in cases of emergency or staff shortage.**
* **Attends staff meetings to discuss company policies and patrons' complaints.**
* **Establishes standards and procedures for work of housekeeping Supervisor.**
* **Advises manager, desk clerk, or admitting personnel of rooms ready for occupancy.**
* **Carrying out any other duties as may be reasonably required by management**

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| **COMPANY** | **:** | **REGENGY HOTEL** |
| **Position** | **:** | **Waiter & Kitchen Crew (Team Member)** |
| **Duration** | **:** | **03 Years** |
| **Location** | **:** | **Kampala-Uganda** |



**Waiter Job Duties & Responsibilities:**

* **Greet and escort customers to their tables**
* **Prepare tables by setting up linens, silverware and glasses**
* **Inform customers about the day’s specials**
* **Offer menu recommendations upon request**
* **Up-sell additional products when appropriate**
* **Communicate order details to the Kitchen Staff**
* **Serve food and drink orders**
* **Check dishes and kitchenware for cleanliness and presentation and report any problems**
* **Arrange table settings and maintain a tidy dining area**
* **Deliver checks and collect bill payments**
* **Carry dirty plates, glasses and silverware to kitchen for cleaning**
* **Meet with restaurant staff to review daily specials, changes on the menu and service specifications for reservations (e.g. parties)**
* **Follow all relevant health department regulations**
* **Provide excellent customer service to guests**

**SKILLS:**

* **Very Energetic result oriented and organized.**
* **Have a high respect for customer’s service.**
* **Finding solutions to issues and problems**
* **Follow all company policies and procedures.**
* **Always keep on smiling under pressure.**
* **Ability to work long hours and Under Pressure.**
* **Pleasant personality, self –motivated and hard working.**

**LANGUAGE:**

**English**

**Swahili**

**:**

**:**

**Speaking ,Reading & Writing**

**(Mothers Language)**

**PASSPORT DETAILS:**

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| **Date of Issue** | **:** | **29/03/2012** |
| **Date of Expire** | **:** | **29/03/2022** |
| **Place of Issue** | **:** | **Uganda** |
| **Visa Status** | **:** | **Employment Visa (Free Zone)** |

**DECLARATION:**

***I hereby certify that the above information are true and correct according to the best of my knowledge & My Experience***

**TUMAZIRWE**