**CURRICULUM VITAE**

****

Name: MARGRET

Email: [Margret.381108@2freemail.com](mailto:Margret.381108@2freemail.com)

Visa Status: Visit Visa.

Position: Sales Executive

**OBJECTIVE**

My career experience is in the various hospitality and sales environments, as a top of customer care performer / experienced sales executive with excellent relationships with customers. I am ready and willing to make different in your company.

**SALES SKILLS**

I am a hard working lady, motivated, trustworthy and flexible in the terms of job assignments and willing to learn to deliver customers satisfaction.

**OBJECTIVE STATEMENT**

Seeking to obtain a job in an organization, which will provide me with the opportunity to offer exceptional results a cross sales / customer care field?

**WORK EXPERIENCE**

**Games Store, Kampala, Uganda**

**Position Held: Assistant Sales Representative**

**Duration: 2016-2017**

**Duties:**

* Receiving customers
* Greeting customers with a smile upon eye contact.
* Asking customer about the products they want using customer service language for example how can I help you?
* Giving suggestions to customers and offering them with alternatives
* And say thanks to customer and please come again next time.

**Mega Standard Super Market, Kampala, Uganda:**

**Position Held: Sales Representative**

**Duration: 2014-2015**

**Duties:**

* Welcoming customers into the store and answering their questions about the various products in the store promoting sales and customer awareness.
* Achieving targets deadlines through performing daily tasks and new tasks at hands
* Preparing the necessary reports and request ions
* Maintaining the promotions and advertisements to be known by the customers.
* Making sure that the stock room stays organized all times.
* Informing the seniors about any shortages in the stock.
* Working on point of sales.
* Re-arranging the stock on floors of the shop

**Languages Spoken: English**

**EDUCATIONAL BACK GROUND.**

|  |  |  |
| --- | --- | --- |
| **YEAR** | **INSTITUTE** | **AWARDED** |
| 2014-2016 | Kyotera College of Business Studies | Diploma in Secretarial Studies |
| 2009-2012 | Buyoga Secondary School | Uganda Certificate of Education (UCE) |
| 2001-2008 | Nyendo Progressive Primary School | Primary Leaving Education (PLE) |

**Referees:** Available upon request: