**CURRICULUM VITAE**

**Name : Muthoo.**

**Date of Birth : 21st January 1971**

**Nationality : INDIAN**

**Qualifications : HSC-Mumbai**

**Born : Mumbai**

**Languages Known : English, Hindi, Tamil, Marathi,**

**Malayalam & Gujarati.**

**Mail ID :** [**muthoo.381426@2freemail.com**](mailto:muthoo.381426@2freemail.com)

**Work Experience : 22 + Years**

**1-Presently worked as a Production Manager / Editor embroidery**

**Mistake designs / Book Binding Department Manager. In GM**

**SYNTEX Pvt Ltd.**

**2-Worked as a Digitizing Manager &Senior EMBROIDERY DIGITIZER in a leading Mill - SIYARAM SILK MILLS Pvt Ltd.**

**Furnishing designs etc,**

**Ladies Dressdesigns, Neck Designs, All-overs designs, etc, Logo Designs**

**ForMen’s& Kids from art work & Jpg Image from various**

**Different vector files.**

**3- Worked as a Senior Embroidery Digitizer for 4 Years in a leading embroidery Factory Khushboo computer Embroidery Pvt Ltd in Mumbai. All over Designs, Daman Designs, Sarees Design, Neck Designs, Schifflie Designs, Especially for Indian Drapes Exporter Order also.**

**4- Worked Part time Seasonally for GM SYNTEX Exporter in Mumbai For Designing AlloversEtc, Furnishing, Curtain Designs Etc.**

**5- Worked in DUBAI (UAE) For (9.5) Years, As a EMBROIDERY DIGITIZING INSTRUCTOR for Middle East Countries, Saudi Arabia, Kuwait, Yemen & Senior Digitizer for STAR SEWING MACHINE COMPANY LLC (TAJIMA GROUPS IN DUBAI) – UAE.**

**General Description**

* **Expertise and hands on experience in Embroidery punching software like I CLIQQ,Wilcom and Tajima DGML**
* **Embroidery Software INSTRUCTOR,**
* **Given Ideas of new punching Physical rules & functionally tools to be added in softwares in I CLIQQ & Tajima DGML Software.**

**Responsibilities**

* **Coordinate, manage and monitor the Embroidery departments Work Capacity, Productivity Time Linings**
* **Responsible for the performance, productivity and efficiency of team members**
* **Provide effective methods and strategies to achieve the best results**
* **Improve processes and policies in support of organizational goals**
* **Monitor adherence to rules, regulations and  procedures**
* **Facilitate coordination and communication between support functions between Department staffs, Our Customers,Our Buyers Etc.**

**Key Competencies**

* **Quality**
* **Customer Satisfactions**
* **Critical thinking and problem solving skills**
* **Planning and organizing**
* **Decision-making**
* **Communication skills**
* **Delegation**
* **Team work**

**A Good Digitizing design should be**

* **With efficient stitch Quality**
* **Less breakages**
* **Less Jump Changes**
* **Softening embroidery works**
* **Vivid effects**
* **To improve embroidery productivity.**
* **Stitch Control Stitch Types**
* **Spacing Density According to Fabric Quality**
* **Direction Overlays**
* **Underlays Etc..**

**All Round In Embroidery Field**

* **Calculation of Cost / Stitches / No of Days.**
* **Sourcing Threads / Fiber / Water Soluble, Heat Soluble etc.**
* **Tracking & Maintenance of Machine Calibration**
* **Effective Manpower Deployment / Order wise.**
* **Embroidery Job work as per order etc.**

**Embrodiery DIGTIZING in all Software example**

**I-Cliqq, Wilcom, Tajima Pulse & Toyota etc.**

* **Logo Designs, Applique Desi / Lazer Cut Desi, Patch Work, Rubber Applique 3 D Designs.**
* **For Men’s & Kids from art work & Jpg Image form various**

**Different vector files.**

* **Caps Desi, Back Desi, Slanting DesiEtc**
* **Ladies Dress designs, Neck Designs, All-overs designs, etc,**
* **Sequence Desi, Cording Desi, Chennille, Chain Desi,**
* **Daman Designs, Sarees Design, Schifflie Designs**
* **Designing AlloversEtc or Furnishing, Curtain Designs Etc.**