# KISHAN

# FullSizeRender (1).jpg[Kishan.381483@2freemail.com](mailto:Kishan.381483@2freemail.com)

**Objective**

* To lead company towards higher success never been before and built more reputation.
* To obtain challenging role in organization with previously obtained experience and bring best out of me to get success result for company.

**Core Qualification**

* Adept at identifying consumer expectations and developing strategies accordingly.
* Specialize in identifying client needs and offering practical short-term and long-term solutions.
* Especially skilled at maintaining superb relationship networks with clients vendors and all levels of staff with a high degree of courtesy and professionalism.
* Check incoming materials for quality, and quantity against invoices, purchase orders and packing slips or other documents;
* Superior facility with selling solutions related to mergers and acquisitions.
* Exceptional interpersonal and communication abilities.
* High knowledge of MS Office applications.

## Academic Qualification

* Diploma in Business Administration from National Institute of Retail Management.
* 10+2 from GSHEB in 2012.
* 10th from GSHEB in 2006.

**Computer Proficiency**

* Microsoft Office
* Coral Draw
* Photoshop
* Internet

**Organizational Experience**

**Name of Company : AK JEWELS (BR OF AL KANANAH NOVELTIES & GIFTS LLC)**

**Designation : SALES EXECUTIVE + TEAM LEADER**

**Duration : JULY 2014 to till date**

**Place : DUBAI**

**Responsibilities:**

* + Contributed substantively to a high level of patron loyalty through my interpersonal skills, length of service, personal presentation and my understanding of the personalities, preferences and expectations of customers.
  + Inform the purchase department well in advance about the items that reach the re- order level to order from supplies.
  + Maintain outstanding store condition and visual merchandising standards.
  + Taking stock inventory every month and report to Finance Manager.
  + Executed daily/weekly/monthly sales goals.
  + Balanced register completing accurate cash and credit transactions
  + Finding New Customer via Social Media.
  + Knowledge of customizing Diamond jewellery.
  + Promoting Products and Promotion via Social Media.
  + Building strong relationship with existing customer.
  + Deal with all issues that arise from staff or customers (complaints, grievances etc).
  + Managing the customer journey (Customer relationship management).
  + Making customer focused decisions.

**Name of Company : MOON COMPUTER CONSULTANT**

**Designation : SALES AND MARKETING EXECUTIVE**

**Duration : JULY 2007 to JUNE 2014**

**Place : INDIA**

**Responsibilities:**

* + Engages in superior customer service by making information readily available.
  + Demonstrates products and services as deemed necessary by clients and management.
  + Schedules appointments and meetings as necessary.
  + Makes product knowledge readily available to self and other sales people through various resources.
  + Finds ways to sell products in the face of a down market.
  + Researches client base to find new types of customers and sells to them accordingly.
  + Creates a plan for gaining customers and then retaining them based on warranties or guarantees.
  + Demonstrates superior time management skills and meets sales deadlines.

**ACHIEVEMENTS**

* Attended Watch and Jewellery Show at Expo Center Sharjah.
* Attended AJWEX 2018 (The 19th International Jewellery & Watches Exhibition) at Al Ain.

**PERSONAL DETAILS**

Date of Birth : 07th November, 1990

Languages : English/Hindi/Gujarati

Relationship Status : Single

Visa Status : Employment