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**Sreekumar**

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**CAREER OBJECTIVE:**

Seeking a position utilizes my skills and abilities and to make the optimum utilization of potential that offers professional growth while being resourceful, innovative and flexible.

**WORK** **EXPERIENCE:**

* **SEAPEARL hotel, KERALA, INDIA (2013- Till Date) as STOREKEEPING SUPERVISOR**
* **SADACA Cleaning Project, Saudi Arabia(2007-2012) as STOREKEEPER, TRANSPORTATION SUPERVISOR ,CLEANING SUPERVISOR**
* Assigns workers their duties and inspects work for conformance to prescribed standards of cleanliness.
* Investigates complaints regarding housekeeping service and equipment, and takes corrective action.
* Obtains list of rooms to be cleaned immediately and list of prospective check-outs or discharges to prepare work assignments.
* Coordinates work activities among departments.
* Makes recommendations to improve service and ensure more efficient operation.
* Attends staff meetings to discuss company policies and patrons' complaints.
* Issues supplies and equipment to workers.
* **AL-BHARI Fencing Factory Dubai,UAE(2012-2013)**
* Company Profile : Fencing & Trading Company.
* Job Profile :SALE MANAGER,STORE INCHARGE

( Works related to sales , Purchasing,storeincharge,etc )

* **Reliance Web World Express Kerala,India(2003to 2007)**

Company Profile : Leading Telecom company in India.

Job Profile : STOREKEEPER & SALES INCHARGE Works related to Marketing, STOCK UPDATES

**SKILLS:**

* Self starter, motivated, with sound track record of finance industry and leadership qualities.
* Strong conceptual, analytical and problem solving skills.
* Work confidently under pressure.
* Responsibility and commitment towards assignments
* Positive mental attitude and passionate towards work.

**EDUCATIONAL QUALIFICATION:**

* Diploma In Electrical

**COMPUTER SKILLS:**

* MS Office

**PERSONAL DETAILS:**

Date of Birth : 30.05.1980

Marital Status : Married

Nationality : Indian

Languages Known : English, Hindi, Malayalam, Arabic, Tamil, Telugu

and Kannada.

Extra Curricular Activities : Internet Surfing, Reading and

Listening to Music