Aishwarya



[Aishwarya.382249@2freemail.com](mailto:Aishwarya.382249@2freemail.com)

**Education**



**CMS Jain University,** Bangalore, India

**Masters of Business Administration**, HUMAN RESOURCE AND MARKETING.*June 2013 - May 2015,*AGGREGATE:70%

**BMS College for Women,** Bangalore, India

Bachelor of Commerce, July 2010 – April 2013, AGGREGATE: 68%

**BMS College for Women,** Bangalore, India

Pre-Degree, Commerce, May 2008 - June 2010, AGGREGATE: 70%

**M.B.A Human Resource professional over 3 years of experience in end to end recruitment, vendor management, client handling and employee benefits**

**Job Experience**



**HR Talent Acquisition Stellar**

Victoria*, Australia*

June 2017-June 2018

* Providing clients with outsourced customer engagement solutions
* Enable business to compete more effectively in market place
* Hire temporary staff, contract staff, outsourcing, recruitment services
* Transferring roles to outside company
* Background checks – Conduct background checks to find an outsourcing company qualified to handle the organizations function
* Taking care of Employee benefits as well as flexible and alternative work arrangements

**HR Talent Acquisition at Swiggy** Bangalore, India

May 2016-May 2017

* Screen resumes, schedule interviews and monitor the recruiting process
* specifications and prepare an ideal candidate slate within an appropriate and consistent timeline
* Communicating effectively with the hiring manager and interview team to ensure preparedness during the interview process
* To provide a great experience and coordinate internal recruiting activities
* Execute offer process, including onboarding and orientation of new hires

AISHWARYA RAMESH - RESUME

* Participated in special projects/recruiting initiatives including assessment of best practices interviewing techniques, leveraging of internal sources of talent and identification of top performers for senior level openings

**Recruiter at Allegis group** Greater New York city area

May 2015 - April 2016

* Proactively used the internet, job boards, job postings, networking, job fairs, resume data bases, referrals and other resources to find resumes of potential candidates.
* Interview /Select/Screen potential candidates for open job opportunities with our clients.
* Conduct over the phone and face-to-face interviews with potential candidates
* Ensure any and all pre-employment screening (background, drug, reference checks) are completed
* Managed contract employees while on assignment
* Assess and investigate contractor related problems, and administer performance counseling, coaching, and disciplinary measures when necessary.

**Internship Experience**

**Impact Management Services** Bangalore, India

June 2014 - August 2014 3.mos

Offered a wide range of Recruitment Services to our clients including Head Hunting / Executive Search, Contingency search, CV Database Management Services, RPO (Recruitment Process Outsourcing) & Bulk / Turnkey Project Assignments.

-Hiring for the right Employee Mix

-Employee Engagement plans

-Study on HR Policies

**Extracurricular Activities**



* Volunteer & Member of Core Committee, Cranium (International level management fest on a cruise to Singapore, Phuket and Langkawi)
* Part of the core team that led and organized "Cyclothon" raising issues of women empowerment, as a part of college CSR activity

AISHWARYA - RESUME