***Akash***

*E-mail:* *akash.382286@2freemail.com*

***Professional in Customer Service/Hospitality & Site Inspection***

Result oriented, proactive professional with work experience of three years in Hotel, Finance and Telecommunication Industry. I strongly believe that working on basic never stops in becoming successful. “ Excellence is not a skill, it is an attitude. “ So giving the best is the only alternative.

**EDUCATION**

Graduation Degree (Bachelor of Arts) from Haflong Govt. College, Assam 2014

Higher Secondary from Haflong Govt. College, Assam 2011

High School Leaving Certificate from Bosco High School, Assam 2009

Basic knowledge in Computer Science

(Microsoft Word, Microsoft Excel, Power Point, etc.)

**PROFESSIONAL DETAILS**

**Company 1:**

**Reliance Industries Limited (RIL)**

 Guwahati, Assam, India

January 2017 –Till date

**Job Profile: Executive.**

* Visiting the company’s site and inspect the area for any damage or obstruction specially the area where towers are located and give technical support.
* Make reports and submit it to the company.

**Company 2:**

**Happy Monk Food Pvt Ltd.**

 Pune, Maharasthra, India

June 2016 to December 2016

**Job Profile: Accountant.**

* Handling the daily revenue, assisting the customers in all means.

**Company 3:**

 **ICICI Prudential Life Insurance**

Shillong, Mehghalaya, India

October 2015 to June 2016

**Job Profile: Customer Service Representatives.**

* Handling customer's complains, solving customer's queries, helping them to pay there bills and insurance both inbound and outbound calls.

**Personal Details**

Date of Birth: 21 March 1991

Language Known: English, Hindi, Nepali

Nationality: Indian

Gender: Male

Marital Status: Single

Hobbies: Playing Football, Playing Cricket, Listening to music