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| Moawad E-mailMoawad.382939@2freemail.com **Location:****Abu Dhabi, UAE**Personal DataSex : maleMarital Status: marriedDate of Birth: 30th Sept, 1985Languages KnownArabic(Read, Write & Speak)English(Read, Write & Speak)Visa Status: Resident VisaUrdu | Finance ProfessionalSelf-motivated and result-orientated person with excellent interpersonal skills and ability to achieve set goals within parameters of cost, quality, profitability and efficient resource utilization.Keenly interested to work in highly professional environment to enhance skills acquired from previous work experiences.Areas of Expertise

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| * ***Accounts and finance***
* ***Sound knowledge of Financial Reporting***
* ***Sound knowledge of double entry bookkeeping***
* ***Analytical thinking***
* ***Excellent Interpersonal Skills***­­­­
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Academic Background* BSC in Accounting

University: Zagazig UniversityCollege: Faculty of CommerceComputer Skills* Well versed with Office tools (Ms Excel, Ms Word, Ms Power Point, Ms Windows

and (Internet Explorer browsing)* Familiar with accounting software:Focus, QuickBooks, Tally, JD Edward

and Peach tree.Career Snap Shot* **Currently working from Nov.2017**

Assistant Account Managerin “ Al Farah Food Store LLC. “* **Working from Aug 2010 to July 2017**

Senior Accountant in**“Flame Source Oil & Gas Services LLC”*** Perform the daily operations of the General Section and
* Prepares the financial statements along with the notes to the account for finance manager review and understanding.
* Assist in preparing and reviewing policies and procedures related to finance mainly receivables and payables.
* Prepare Ad-hoc reports as required by finance manager.
* Responsible for ensuring that all transaction processing is complete, timely and accurate.
* Preparing the reconciliations of all control accounts, i.e. receivables and payables, intercompany accounts.
* successfully reduce account receivable by over 70% through proactive account management and collection practices.
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|  | * Preparing bank reconciliation and monthly reports related to banks for management review.
* Liaises with external auditors to ensure the information they require is available on a timely basis.
* Liaises with relevant departments across the group and responds to queries and provides information where appropriate.
* **2 years 10 months (From Sept 2008 to 30th June 2010)**

Accountant inSolid Waste Recycle **“ ECARU”** * Supervises the daily operations of the General Section and prepares the monthly management accounts and annual financial statements.
* Provides assistance to the Head of Financial Accounting in establishing and implementing short and long-range departmental goals, objectives, policies, and operating procedures.
* Develops, analysis, and prepares of financial statements on a timely basis using Oracle financials.
* Prepare and reviews all reports prior to submittal to the Head of Financial Accounting.
* Responsible for ensuring that all corporate level transaction processing is complete, timely and accurate.
* Responsible for checking the reconciliation of all control accounts, i.e. receivables and payables, intercompany accounts.
* Ensures that all internal controls are complied with, e.g. reconciliation of sub ledgers, segregation of duties, appropriate approval levels.
* Reviews bank reconciliation on a monthly basis prior to submittal to the Head of Financial Accounting for approval.
* Monitors the management accounts for the corporate office.
* Prepares HQ financial statements in accordance with International Financial Reporting Standards (IFRS).
* Ensures the availability of accurate information that will facilitate internal audits and provides recommendations for procedural improvements.
* Liaises with external auditors to ensure the information they require is available on a timely basis.
* Liaises with relevant departments across the group and responds to queries and provides information where appropriate.

.ReferenceWill be submitted on request |