**Curriculum vitae**

**Irdris**

Email: idris.383028@2freemail.com /Dubai- United Arab Emirats

**Post is applying for Security Gurard**

**Personal Information**

Full Name: Idris

Date of birth: 19th May 1992

Martial Status: Single

Visa Status: Tourist Visa

**Objective**

Seeking a challenging security guard where my knowledge, skill sand work experience could be utilized in the most productive, innovative & resourceful manner and also provide growth, training and career development opportunities.

**Key competency**

* Highly trained in military & social permits
* Takes a comprehensive approach to every task
* Excellent customer service skills in English
* Can work in stressful, high pressure situations
* Ability to make progress on multiple assignments under time constraints
* Highly dependable, punctual & efficient
* Expert in anticipating and responding to customers' needs
* Able to represent a company with a professional appearance and manner
* Enjoy my work and consistency greet customers with a smile

**Professional experience**

3 years worked as a security guard at Skye bank plc in Nigeria

2 years worked as Security guard at Oyo State gulf gulf house in Dubai

**Responsibilities**

* Watching out for, reporting and dealing with suspicious or unusual activity
* Observe, investigate and apprehend violators of laws and public safety
* Take immediate action upon discovering illegal activity
* Reporting any incidents of concern to the head office
* Monitoring and authorizing entrance and departure of visitors.
* Locking up premises and making sure that the gates are secured
* Dealing with emergencies as they arise.
* Answering telephone calls and providing information
* Providing information to clients by answering questions, offering assistance
* Meeting and greeting official visitors
* Health & safety checks

**Education / Courses**

OND in Civil engineering

Computer application and internet browsing

**Hobbies**

* Reading Books
* Sports
* Travelling

I hereby declare that the information furnished above is true and correct to the best of my knowledge.

**Idris**