**Madan** 

**Madan.383103@2freemail.com**

**SUMMARY**

* **Marital Status** : - Married
* **Sex :-** Male
* **Height :-** 5.4ft
* **Wight :-** 65kg
* **Date of birth. :-30/may 1974.**
* **Religion**  : - Hindu
* **Nationality**  : - Nepalese
* **Language Known** : **- Nepali, English, Arabic, & Hindi.urdu.**

**CAPABILITIES**

* Team Motivation
* Tracking Results
* Time Management
* Team Leadership
* Strategic Sales Planning
* Creating Bid Proposals
* Industry Networking
* Market Expansion
* Written/Verbal Communication

* Promotional Activities
* Customer Service

**WORK EXPERIENCE**

1. Mazaya **Food Trading EST (Hypermarket) Saudi Arabia Job title: salesman, cashier, customer service.**

 **From:17 July 2002 to 18 Sept 2011.**

 **2. Bhat bhatani supermarket Nepal**

 **Job title: salesman,cashier.**

 **From 20 Jan 2012 to 8 Sept 2014**

 **3. Neumart supermarket LLC (Dubai )**

 **Job title: Salesman, cashier ,receiver.**

 **From: 14 Dec to till date.**

 ***Responsibilities***

* Ensure that products appears at the right time and correct quantities.
* Working closely with visual staff and department heads to decide how goods display to maximise sales.
* Helping customers to find items and give information about items if necessary.
* Gathering information on customer reaction to products.
* Monitoring slow sellers and taking action to reduce price or set promotion as necessary.
* Maintaining the proper customer service .
* Count petty cash before counter open.
* Scan all items customer bought and take cash and return change to customer.
* Inform customer about pormotional items.

**EDUCATION & TRAININGS**

* **Bachelor’s Degree [B. A.] 1997 Arunachal university india**
* Basic Shift Management Training 2006 Mazaya Food Trading EST
* Inventory Management 2006 Mazaya Food Trading EST
* Effective Sales & Marketing Skills 2003 Mazaya Food Trading EST
* Customer Service Professional 2003 Mazaya Food Trading EST
* Sales & Product Training 2002-2010 Different suppliers and Distributors

**COMPUTER & LANGUAGES**

* Excellent command over Microsoft Office application, excellent typing skills in English.
* **English** Language command: Excellent written and spoken.
* **Hindi/ Urdu** Language command: Excellent written and spoken.
* **Arabic** Language command: Excellent Spoken Command

**COMMENTS**

Looking for a challenging career in retail and sales field where I can use my both professional experience and educational qualification to give the maximum outputs to the company where leadership and management skills can be exercised to improve the firm's expansion and long-term viability as a successful business.

**[Note: Reference shall be furnished upon request.]**