**Curriculum vitae**

**PERSONAL DETAILS**: *cc*

**Name : KAVUMA**

**E-mail :** [kavuma.383144@2freemail.com](mailto:kavuma.383144@2freemail.com)

**NATIONALITY :** Uganda

**MARITAL STATUS :** Married

**LANGUAGES :** English

**Visa status :** Visit Visa  
**Date Of Birth :** 25/12/1984

**ADDRESS : Dubai - U.A.E**

POSITION: APPLYING FOR SECURITY GUARD

**CAREER OBJECTIVE**

Looking to work with a Company as Security Guard to help minimize criminal activities and protect clients and their belongings; possess athletic abilities and strong demeanor to enforce rules.

Highly-motivated and vigilant Security Guard with 3+ years’ progressive experience in conducting patrolling and security tasks. Well-versed in installing and maintaining security alarms and responding to emergencies promptly. In-depth knowledge of providing effective access and egress control. Track record of taking appropriate actions to minimize security threats.

**PERSONAL PROFILE**

* A reliable, adaptable and loyal person who is possess excellent communication and personal skills
* A self motivated person with enormous energy and determination
* Attentive and details enthusiasm, strong determination with positive perception.

**EDUCATION AND TRANNING QUALIFICATION**

* Ordinary level certificate
* Advanced level certificate

**WORK EXPERIENCE**

**COMPANY: TRANSGUARD GROUP L.L.C**

**POSITION: LOADER**

**DURATION: 3 YEARS 2013 – 2016**

**DUTIES AND RESPONSIBILITIES OF SECURITY GUARD**

* Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates.
* Answer alarms and investigate disturbances.
* Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security of premises.
* Write reports of daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences.
* Call police or fire departments in cases of emergency, such as fire or presence of unauthorized persons.
* Circulate among visitors, patrons, and employees to preserve order and protect property.
* Answer telephone calls to take messages, answer questions, and provide information during non-business hours or when switchboard is closed.
* Warn persons of rule infractions or violations, and apprehend or evict violators from premises, using force when necessary.
* Operate detecting devices to screen individuals and prevent passage of prohibited articles into restricted areas.
* Escort or drive motor vehicle to transport individuals to specified locations and to provide personal protection.
* Inspect and adjust security systems, equipment, and machinery to ensure operational use and to detect evidence of tampering.

**SKILLS**

Written and Verbal Communication

* Following Complex Instructions
* Interpersonal Skills
* Knowledge of Security Operations and Procedure
* Manage Multiple Tasks
* Knowledge of Basic Security and Fire Inspection Procedures

**PERSONAL SKILLS**

* Good communication skills
* Hard worked team member
* Have ability to work for long hour
* Have the ability to work under pressure

**LANGUAGE**

* English
* Swahili