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| **Faiq**  |  |
|  | **Nationality:** Pakistani |
|  | **Marital status:** Single |
| **E-mail** : faiq.383418@2freemail.com  | **Date of birth:** 2-December-1991 |

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| **Objective** |
| To build and nurture a career that allows me to enhance my skill set and excel in my profession to become a valued and competent chartered accountant, while contributing to the growth and value creation process of my organization. |
| **Education** |
| * **2018 - CA – Finalist**

Institute of Chartered Accountants of Pakistan (ICAP)* **2014 -CAF: Certificate in Accounting and Finance**

Institute of Chartered Accountants of Pakistan (ICAP)* **2012 –ACCA: Associate Chartered Certified Accountant**

TheAssociation of Chartered Certified Accountants* **2010 – Certified Accounting Technician**

TheAssociation of Chartered Certified Accountants* **2008 – ‘O’ Levels Cambridge International Examinations**

5As, 2BsBeaconhouse School System New Garden TownSubjects: Economics, Accounting, Additional Mathematics |  |  |  |
| **Professional Experience** |
| **A.F. Ferguson and Co - a member firm of PricewaterhouseCoopers Network** | 3.5 years training contractArticles ending date: May 30, 2018 |
| **Assurance and Business Advisory Services (ABAS)**  |
| My responsibilities as an Audit Trainee in Assurance and Business Advisory Services (ABAS) at PwC encompassed following:* Analysis and review of financial statements, ensuring adequacy of reporting system, compliance with local statutory requirements, and adherence to International Financial Reporting Standards (IFRSs), compilation of financial statements in compliance with IFRSs and the local statutory regulations while assessing all areas of financial statements, ensuring adequacy of audit procedures and compliance with International Standards on Auditing (ISAs).
* Developing audit plans, evaluating controls, preparation of audit reports, identifying control weaknesses, associated risks, implications and making recommendations thereon and communicating findings to engagement partner and senior management.
* Managing teams to ensure right mix of skills and strengths are being leveraged as effectively and efficiently as possible.
* Review of Compliance with the applicable laws and industry specific regulations which mainly includes Corporate Laws, Income Tax ordinance 2001, Code of Corporate Governance and Sales Tax Act 1990.
* Interpretation of the financial statements, determining the adequacy and reasonableness of the assumptions used in the preparation of the forecasts provided by the audit clients to obtain evidence about the going concern assumption.
* Reviewing audit work performed by team members and assessing for adequacy in light of risks identified.
* Co-ordination with professionals in various fields like legal experts, actuaries, system process assurance and IT experts.
* Decision-making for resolution of critical reportable matters in co-ordination with manager, senior manager and engagement partner, depending upon the nature of the assignment
* Assistance and recommendations to the clients of PwC Pakistan regarding significant accounting and reporting issues
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| **Clients Handled in ABAS** |
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| Name of Client | Sector |
| As Senior Audit Associate (Team Leader): |
| * Packages Construction (Private) Limited
 | Construction and real estate |

**As Semi Senior:**

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| * Packages Limited
 | Manufacturing of paper products |
| * Darson Industries (Private) Limited
 | Rubber/Automotive |
| * Xavor Pakistan (Private) Limited
 | Software development |
| * Packages Construction (Private) Limited
 | Construction and real estate |

**in a junior role:**

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| * DesconOxychem Limited
 | Manufacturing of Hydrogen-peroxide |
| * Pace Pakistan Limited
 | Real estate |
| * Crescent Bahuman Limited
 | Textile |
| * Packages Construction (Private) Limited
 | Construction and real estate |
| * Pak Wheels (Private) Limited
 | Information Technology |

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| **Agreed-upon Assignments & Secondment** |
| * Assumed the responsibility of a Team Leader (multiple times) at an assignment of **Pepsi Cola International** which involves inventory count procedures to be performed at various distributors located in major cities of Pakistan and computation of monthly incentives to be awarded to them on the basis of targets achieved.
* Assumed the responsibility of a Team member at an assignment of **McKinsey & Company, Adam Smith International, Punjab Education Commission** and **Punjab Education Foundation** which involved reviewing the invigilation and examination conduction process throughout schools in Punjab.
* Assumed the responsibility of a Team member at an assignment of**Punjab Food Authority** which involved the verification of issuance of “Bardana” to agricultural land owners.
* Assumed the responsibility of Commercial executive and key accounts manager during the three month period of secondment to **Pepsi Cola International.** Responsibilities included preparation of bank reconciliation statements, reconciliations of key accounts at each month end, coordinating with distributors in the north region and management reporting regarding sales, performance and target achievement.
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| **Internship** |
| **2 months Internship at TAQ International Cargo Services PVT LTD** (7 February 2013 – 6 April 2013)Responsibilities included, monitoring and entering transactions data into the custom built accounting software and coordinating payments for expenses incurred at warehouses and at head office, confirming receipts of payments by customers and cataloguing vouchers raised. Subsequently, making invoices and supporting documents and making bank reconciliation statements, making performance reports and reporting to management. |
| **Seminars and Workshops** |
| * Attended various in-house seminars on PwC Audit Methodology and documentation in AURA (PwC’s Audit Software).
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| **STRENTGHS,Skills And ACHIEVEMENTS** |
| * Proficient in Microsoft Office, specifically MS Excel, MS Word, MS PowerPoint and MS Visio;
* Extensive experience of business process flowcharting;
* Exposure of operating various accounting software packages including SAP, Oracle and QuickBooks;
* Excellent communication skills ,both written and oral;
* Industrious, responsible and focused on becoming an accomplished chartered accountant;
* Participated in various creative writing and debating competitions in school;
* Comfortable working alone and as a team player.
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| **Personal**  |
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| * Languages
 | : | Proficient in English and Urdu (both written and oral) |  |
| * Interests
 | : | TV shows, movies, travelling  |  |
| * References
 | : | Shall be furnished upon request |  |

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