**Syed**

Al-Ras- Deira, Dubai

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**PROFESSIONAL SUMMARY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* Graduate with over two (2) plus years of experience as a finance professional. Worked as an ‘Advanced Financial Analyst’ in Ernst & Young (EY), India, which is one of the ‘Big Four’ international professional services network providing assurance, tax, consulting and advisory services.
* Detailed-oriented, consistently exhibits sound judgment, highly analytical and deadline driven accounts and finance professional with extensive experience working on complex and high-risk projects.

**SKILLS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| * Team leadership
 | * Self-motivated professional.
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| * Financial reporting and Financial controls development
 | * Strong communication skills.
* Sound exposure on SAP & Tally
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| * Revenue planning.
* GFIS, SQL, ART, Tableau, Basic VBA & SharePoint.
* Easily adaptable to new technologies and environment.
* Expertise in MS office.
 | * Superior attention to detail.
* Relish working in a team environment.
* Team leadership.
* Problem solving and taking full responsibility for the tasks assigned.
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**WORK HISTORY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

09/2015 to 12/2017 (2.2yrs)**| Advanced Financial Analyst| Ernst & Young - Bangalore, India.**

* Perform standard financial reports on periodic basis. Identify and solve issues that affect reporting.
* Handled complex ad-hoc reports from clients on a timely manner.
* Ensure proper review mechanism is in place for the respective teams.
* Perform various weekly, monthly, and quarterly reports for management.
* Preparing various reports like charged hour details, Invoice details, ASR and AR Aging reports.
* Validating critical business performance reports of different markets and service.
* Analyzing errors to bridge the gap within the team.
* Monitoring and reviewing work of new team members.
* Organizing the Monthly and Quarterly Meetings and discussing on the key metrics.
* Training to new recruit on reporting tools, various standard reports and Adhoc requests.
* Perform Sales and Pipeline reports for Executive layers such as Partners, Managers, etc.
* Perform Analytical Reports for EAC (EMEIA Advisory Centre) with different graphical angle.
* Perform Reporting and providing assistance to Financial Management Associate reporting in order to simplify their analysis process and needs.

02/2015 to 07/2018 (6m) **| Audit Intern| PK Narendra & Co. Chartered Accountants**

* Check and inspect the accuracy of accounts receivable and payable ledgers.
* Income Tax, Sales Tax and service Tax returns filling.
* Book keeping, Preparation and presentation of Financial Statements.
* Analyze and evaluate the accuracy of accounting systems and procedures.
* Provide significant help and support to senior professionals to review a corporation's internal controls and procedures.
* Establish working relationships with company's staff, business partners and clients.

**Rewards\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* Awarded as an Extra Miler at EY couple of times for best performance.
* Awarded for the Best team performance for the quarter award at EY.
* Received many appreciations from clients for improvements and performance in EY.
* Best Manager at Surana College.
* Part of District Level Table Tennis and State level Football during my Pre-University.

**EDUCATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

2017 **ACCA**
(Expected Completion –Dec- 2019).

2014 **B.com
Bangalore University** – Bangalore
Major in; Audit and Assurance.
Other subjects; Marketing, Human resource management, Financial Accounting, Cost accounting.

2011 **Schooling
Anjuman Pre-University College** – Bangalore

**PERSONAL INFORMATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Languages Known: English, Hindi, Urdu, Kannada & Arabic (Basics)

Date of Birth: 06th June, 1993

Place of Birth: Dubai, United Arab Emirates

Nationality: Indian

Visa Status: On Visit Visa

Job Joining Status: Can join immediately