# CIRRICULUM VITAE (CV)

# NAVADEER

# Email Id: [navadeer.383723@2freemail.com](mailto:navadeer.383723@2freemail.com)

**Career Objective:**

I would like to be a part of an organization where I could use and enhance my knowledge and talent for the development of both the organization and myself.

**ACADEMIC PROFILE*:***

**Education Summary:**

|  |  |  |
| --- | --- | --- |
| **COURSE** | **NAME OF THE INSTITUTION** | **YEAR OF PASSING** |
| Bachelors of Business Administration ( B.B.A ) | Holymary business school,  Hyderabad, Telangana | 2015 |
| Intermediate | PRBM Jr. college. | 2011 |
| Xth  (SSC) | Gowtham Model School,  Koratla | 2009 |

**Extra Curricular Activities:**

* Actively contributed as an organizer in a Cultural Fest at the college.
* Participated in Paper Presentation and seminars
* Participated in “Management Activities”
* Organized fest conducted in our college

**Strengths:**

* Good communication skills & Time management.
* Good Team Player as well as an Individual Player
* Adaptable and quick learner.

**Inter ship:**

* Worked for TRAVEL Choice, Hyderabad company as Business Development Executive

**Work Experience:**

* Worked in Elemec Electromechanical LLC, Dubai as Document controller from 1st March 2017 to 4th July 2017.
* Worked in Comprint, Hyderabad as Accounts Assistant from 26th July 2017 to 15th September 2018.

**Personal Details:**

* Gender : Male
* Date of birth : 03-05-1994
* Languages known : English, Hindi, Telugu.

**Passport Details:**

* Nationality : Indian

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# DECLARATION:

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correction of the above mentioned particular.