|  |  |
| --- | --- |
|  | Curriculum Vitae of Kamran |

|  |  |
| --- | --- |
| 100.JPG | Abu Dhabi, United Arab EmiratesEmail: kamran.383726@2freemail.com Date of Birth: 28th December 1995Marital Status: SingleNationality: PakistaniVisa status : Employment visa Holding UAE valid driving license  |

A qualified and experienced person having exposure to multiple facets of business in Retail, Manufacturing and Banking Sector. Looking forward to acquire a challenging position where I can utilize my education skills and experience in the best possible way towards achieving the growth and development of the organization.

KEY Skills

* Excellent Presentation and Communication skills.
* Excellent Customer Service Skills.
* Multi-tasking and well organized.
* Good knowledge of Human Capital and General Administration.

EDUCATION

|  |  |  |  |
| --- | --- | --- | --- |
| **CERTIFICATE/DEGREE** | **SESSION** | **BOARD/UNIVERSITY** | **Obt/Total Marks** |
| **S.S.C (Arts)** | 2015 | Board of Intermediate & Secondary Education Mardan | 603/1100 |

Work Experience

**Present working** :Working as a Cashier in Al Ghweifat market.

**Responsibilities**:

1. Handling all the cash transactions.

2.Checking daily cash accounts

3.Maintaining daily, weekly and monthly report of transactions.

* Perform any other duties or tasks as required or instructed by the line manager to support the smooth operation of the branch.

Sales Associate:

1 Year experience as a Sales Associate in Al Madina shopping mall kamra,Attock,Pakistan

COMPUTER SKILLS

* MS Office
* Internet and E-mail
* In- page
* Windows installation

LANGUAGES

* English – Business Level Fluency
* Urdu – Fluent
* Pushto – Native
* Hindi – Speaking Skills

Conclusion

Utilizing my qualifications, knowledge, skills and experience I am confident that I will provide valuable contribution towards the growth and progress of the organization. Hope you will consider my candidature for a suitable position in your esteemed organization.