**BILAL**

**Email:** **bikak.383831@2freemail.com**

**OBJECTIVE**

**To work for reputable organization offering long term career prospect where one can utilize/develop his professional capabilities and to affectively contribute towards organizational goal while allowing growth within the company. And to support my studies financially as well as practically.**

**PERSONAL PROFILE**

**Date of Birth : Mar 23rd, 1988**

**Visa Status : Visit Visa**

**EDUCATION**

* **Matriculation**
* **Diploma in Commerce (D.Com)**
* **Bachelor of Arts (B.A)**

**EXPERIENCE**

**DESIGNATIONS DURATIONS ORGANIZATIONS**

**AutoCAD OPERATOR 3 Years Al-Nasar Associates (Pvt) Ltd.**

**& Graphic Designer D.H.A Lahore Pakistan**

1st May 2007 to 31st March 2010

**Asst. Project Manager 4 Years Integrated Construction Solution**

“American Air Base” **(Pvt) Ltd. Shahbaz Air Base**
(Jacobabad Pakistan)  **Jacobabad Pakistan**

1stApril 2010 to 30th February 2014

**AutoCAD / DRAFTSMAN 1 Year Jihan Gulf Horizon General Contracting LLC, Dubai U.A.E**

22nd March 2014 to 05th May 2015

**DRAFTSMAN / 6 month Al Manafith Building Contracting**

**SITE ASST. & Sharjah U.A.E
COORDINATOR**

15th May 2015 to 15th Nov 2015

**Asst. Project Manager 2 Years ABR Architectural & Engineering**

01st Jan 2016 to Till Now **Lahore, Pakistan**

**COMPUTER SKILLS**

* **AutoCAD EDGE** **from Edge Systems International**

The major contents of the course are as follow:

* **Introduction to Coordinate System , Setting Up A Drawing**
* **Drawing Basics , 2D to 3D Objects , 3D Modeling Auto CAD**
* **Submission Drawing**
* **Section Elevation**
* **As-Built drawings**
* **Printing , Publishing , Plotting**
* **FOUNDATION EDGE from Edge Systems International**

The major contents of the course are as follow*:*

* **Computer Architecture ,Windows 2000 /XP, Windows 8**
* **Microsoft Office 2003 ( Ms Word, Ms Excel, Ms Access, Ms PowerPoint, MS Paint )**
* **Hardware Assembling**
* **Software Installation**
* **Internet/ Email**
* **Hardware Edge from Edge Systems International**

The major contents of the course are as follow:

* **Concept of hardware & Operating System**
* **Hardware Assembling**
* **Software Installation**
* **Diagnosing Problems & Troubleshooting**
* **Networking & Securities**
* **GRAPHICS DESIGNING from Edge Systems International**

The major contents of the course are as follow:

* **aDOBE PHOTOAHOP CS2**
* **COREL DRAW X3**
* **Inpage**