**HARSHALA**

**Quantity Surveyor**

 BSc Hons (QS)

Email: harshala.383864@2freemail.com

**ACADEMIC QUALIFICATIONS**

**Key Facts**

**Sector Experience**

 High Rise

 Residential

 Commercial & Retail

**Gender**  Female

**Nationality**  Sri Lankan

**Date of Birth**  30th July 1992

**Technical skill & Expertise**

Cost-x (Ver 6.7R1)

MS-Office Suite
AutoCAD

**Languages** English, Sinhala

Sep 2015 – June2017 University of Salford, UK

 *BSc (Hons) in Quantity Surveying, RICS accredited, UGC approved, Second Class Division One*

Nov 2012 – Nov 2014 Colombo School of Construction Technology,

 Pitakotte.

  *Higher National Diploma in Quantity Surveying& Construction Economics*

**PROFESSIONAL QUALIFICATIONS**

Oct 2017 – Dec 2017 Advanced Certificate Training Academy

 (ACTA), Battaramulla.

 *CertificateCourse in Quantity Surveying-MEP*

Feb2014 – June 2014 CADMATE Institute, Colombo10

 *Certificate course in AutoCAD*

Sep 2012 – Dec 2012 Technical College, Ratmalana

  *NVQ Level 3 Computer Course*

**PROFESSIONAL EXPERIENCE**

**July 2014 – Present Qserve (Pvt) Ltd, Dehiwala (Head Office)**

**(4 years)** *Quantity Surveyor (Consultancy)*

 I have been involved in providing Quantity Surveyingservices for both pre &post contract stagesof projects based on the Sri Lanka andforeign (Pre contract- Australia, USA & Maldives) projects.

 Main duties and responsibilities;

* Take off quantities, Preparation of BOQs& Cost estimates.
* Application of Cost-x(Ver 6.7R1) software for quantity take off and BOQ preparation.
* Review and evaluation of payment certificates and variations.
* Assist in drafting Contractual responses.
* Compiling tender documents & preparation of Tender evaluation reports

**PROJECTS INVOLVED**

* Avic Mixed Development Project, Colombo 3.
* The Refurbishment/ Upgrading of HakuuraCinnamon Hakuraahura, Maldives.
* Black gully Wastewater Treatment Plant, Australia
* The Refurbishment/ Upgrading works of RMIT and Monash Universities, Australia.
* Pakenham Train Buildings Project, Australia
* Goulburn WWTP, Australia
* HonouliuliWWTP Secondary Treatment Phase 1b,Hawaii.

**SKILLS**

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| --- | --- |
| Software Packages: | Cost x Version 6.7R1, MS-Office Suite (Word, Excel & Power Point)AutoCAD Ver.2017 |
| Operating Systems: | Microsoft Windows (Win8& Win10) |
| Other: | Internet and Email applications |

**DOCUMENTS FAMILIAR WITH**

* Standard methods of measurements such as SLS573, SMM7, CESMM3, NRM1 & 2, ASMM6
* Standard forms of conditions of contract – FIDIC 1999 red book

**CERTIFICATION**

I am very much confident that I am capable of contributing more towards the betterment of your reputed organization while gaining invaluable experience in my fields of interest. I hereby certify the information furnished above is true and accurate to my knowledge.