**RASHMI**





Rashmi.383926@2freemail.com **NATIONALITY**: Indian

**VISA STATUS**: UAE Resident Visa

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customer oriented Material Planner focused on precise import material estimation and scheduling, demand planning, minimizing inventory stock and cost and maximizing overall plant efficiency along with Procurement experience.

**SKILLS**

* Process Documentation
* Awareness of B2P buy to pay cycle
* SAP ECC6.0 & SAP MM Module
* MS Office (Excel, Word, PowerPoint, Visio, Outlook)
* Import material purchase planning
* Inventory Management
* IMDG certificate 2016
* Knowledge of Incoterm
* Vendor negotiation & Management

**WORK HISTORY**

Novo Nordisk India

Purchase Planner//Bengaluru KA//Sept 2017 to Jan 2018

* Trained at Denmark Planning office to replicate, set, document processes for India region
* Established Materials Planning process for Novo Nordisk Pharmaceutical India Service Centre
* Created and maintained contract and local manufacturing purchase plans to support Production and distribution at Denmark Plant
* Coordinated, executed and reported purchase including logistics
* Executed required process transactions using ERP tool SAP and PRISM system within expected time duration to support Denmark Planning team

GE INDIA INDUSTRIAL​ PVT. LTD.

Material planning & execution specialist//Bengaluru KA//Sept 2015 to Sept 2017

* Lead and implemented Strategic Planning activities of materials to support the operational and financial goals of the business and achieved targeted OTD >95%
* Lead raw material purchase planning for around 200 finished products, used in Water treatment and refineries projects etc.
* Initiated continuous improvement in SAP transaction to increase planning efficiency by slashing down 40% cycle time
* Weekly and timely reported dashboards, databases using internal SAP systems to deliver against quarterly and annual targets, and forecasts. Developed and implemented effective action plans to address performance issues when required.
* Organized cross functional meetings with production, procurement and logistics team to address issues and mitigate risks timely
* Defined the Import product strategy and prioritized the products to be procured for forthcoming quarters by simultaneously maintaining inventory levels to achieve maximum inventory turns 13-15
* Worked with cross functional teams & leaders (Sourcing, Quality, Manufacturing, Sales & Finance) for different projects relating to quick product supply chain establishment for new product requirements
* lead and coordinated with internal customs team for Advance license documentation of product for availing import duty benefit for an export order

GE INDIA INDUSTRIAL​ PVT. LTD.

Buyer//Pune MH//Feb 2015 to Aug 2015

* Developed and compiled RFP/RFQ’s to source indirect material
* Executed new vendor selection, technical discussion with suppliers, costing & price negotiations
* Lead responsibility for on time GRN for incoming Material and keeping track of GRN and payment for vendors as per agreed payment condition
* Planned and arranged purchase of raw Material, and other consumables for the manufacturing plant
* Resolved process held issues in time by coordinating with accounts payable, warehouse team and vendors to resolve invoicing errors and discrepancies
* Participated in cross functional teams to resolve issues and improve existing processes
* Negotiated favorable payment terms with suppliers to enhance cash flow
* Introduced BPA (Blanket Purchase Agreement) & rate agreements with vendors to simplify regular buying process

GET- Warehouse & Logistics//Pune MH//Aug 2014 to Feb 2015

* Coordinated to set up blue print, project plan, collect database for WMS (Warehouse Management System)
* Initiated tracking of material & follow-up for OTD to maintain receipt schedules
* Managed PO fallout from Overdue Delivery or Invoice Discrepancies
* Dealt Telnet WMS module

GET- Aviation Manufacturing//Pune MH//Aug 2013 to Aug 2014

* Complied instrument calibration as per AS9100 certification
* Coordinated with GE Water plants worldwide for benchmarking quality process and meeting 100% quality
* Adhered to GE Quality guidelines & policies and developed procedures, SOP’s for identification, traceability for AVIATION quality
* Executed vendor selection & development and for new brazing operations for Aviation business
* Analyzed part drawings & created ITEM codes as per BOM

**EDUCATION**

Bachelor of Engineering – Mechanical

Shri Sant Gajanan Maharaj College of Engineering// Shegaon MH // 2013

**ACCOMPLISHMENTS**

* Effective Communication

Followed up and kept track of import and domestic material from the suppliers and avoided production and supply failure

* Recognized for excellent control on inventory, maintaining high inventory turns
* Recognized for saving 30% cost for indirect sourcing team and on time material delivery
* Recognized for setting warehouse improvement process by Warehouse & Logistics team