***Curriculum Vitae***

***Vaibhav***

*Email-* *vaibhav.384057@2freemail.com*

***Career Objectives:-***

*To make a sound position in corporate world and work enthusiastically in team to achieve goal of the organization/MNC with devotion and hard work.*

***Professional Qualification****:-*

* *Company Secretary (intermediate) from ICSI, Jaipur Chapter, (New Delhi) in 2011.*
* *Diploma in Import Export Management from IIIEM, Surat (Gujarat) in 2017.*

***Educational Qualification:-***

* *B.Com. from the University of Rajasthan, Jaipur (Raj.) in 2011*
* *Senior secondary from Raj. Board of Sec. Education, Ajmer (Raj.) in 2008*
* *Secondary from Raj. Board of Sec. Education, Ajmer (Raj.) in 2006*

***Technical Skills:-***

* *Certificate of computer training on understanding information technology in the corporate environment at NIIT, Jaipur (Raj.).*
* *Basic Knowledge of Computer and Good Command over Ms Office & Accounting.*
* *Having good knowledge of Internet.*

***Experience:-***

* ***Pact Employment services ,****Currently working as a Relationship officer for ADCB Simply Life from 25th January 2018.*
* ***ASP AGRO,*** *worked as a Business Development Manager From 1st august 2015 to 30th November 2017.*
* ***Commerce king instituteJaipur,*** *worked as a CS faculty and proprietorFrom july 2011 to june 2015*

***Strengths & Skills***

* *Ability to motivate and co-ordinate team activities.*
* *Excellent analytical thinking ability and communication skills.*
* *Deep capability for Administrative Supervision*

***Personal Information:-***

*Date of Birth : October 19, 1992*

*Sex : male*

*Marital Status : single*

*Nationality : indian*

*Language Known : Hindi & English*