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| **USMAN**  |
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| **C:\Users\USMAN\Desktop\UTV Files\126_5183.jpg****PERSONAL DETAILS:** Father’s Name :Date of Birth :**31/07/1995** Gender :**Male**Marital Status :**Single**Domicile : **Multan (Punjab) Pakistan****EMAIL:** Usman.384251@2freemail.com **INTERESTS:*** Business & Economic Article in Newspapers
* Study of KSE
* Study of Foreign Exchange
* Internet Searching

**REFERENCE:**Will be Furnished on demand |  CAREER OBJECTIVE:Seeking a career with a career oriented organization; that can provide me the platform for becoming a well-recognized professional and ultimately attaining prestige and pride for the organization and for myself as well.  ACADEMICS* **B.B.A. (Hons) (2013-2017)**

**1st division** **NFC-IET Multan** * **HSSC (FSC) (2011-2013)**

**2nd division** RISE COLLEGE OF MULTAN  **Board of Intermediate & Secondary Education Multan** * **SSC (2009-2011)**

**1st division**NOUKHEZ PUBLIC HIGH SCHOOL MULTAN  **Board of Intermediate & Secondary Education Multan**  SUBJECT SKILLS* Business Communication
* Cost Accounting
* Financial Management
* Organizational Behaviour
* Business Statistics
* Human Resource Management

 PROJECTS & REPORTS* Research Report on PTCL
* Research Report on Agro Mart

 EXPERIENCE* **Haier (Outlet) Part Time Job**

Designation: Sales & Marketing Duration: 02 Years & Six Months * **Changhung Ruba Electronics Company**

Designation: Sales Officer Duration: 01 Year Role & Responsibilities in Changhomg Ruba:* Make strong relationship with company Dealer
* Enhance Company sales(Order Taking)
* Insure Payment from Dealer before Due Date

  key skills:* Target Oriented
* Self Motivated
* Capacity to bear Pressure.
* Good decision making skills

 Language skills:* Urdu (Read, Write, Speak) Excellent
* English (Read, Write, Speak) Excellent

 Computer Skills:* Working in accounting software based in MS Access.
* MS Word, Excel, PowerPoint
* Internet Web Surfing & Mailing
* Installation & Operating window 2000, XP

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